

# Answer key

## MODULE 1.1

- LISTENING 1 a 3 b 1 c 2  
2 a 2 b 1 c 3 d 2 e 3 f 1  
3 a a, b, c, f b d, e

## MODULE 1.2

- LISTENING 1 conference 2 interesting  
3 marketing 4 IT specialist  
5 Tokyo 6 arrived

## MODULE 1.3

- READING 1 a 2 b 8 c 6 d 9 e 1 f 5  
g 3 h 4 i 7

- 2 Money and religion are not suitable.

- LISTENING 1 How about you 2 And you

## MODULE 1.4

- LISTENING 1 a 3 b 1 c 2 d 4

- 2 Company 1  
a making solar cells  
b market is growing quickly

- Company 2  
a instant noodle maker  
b plan to open snack noodle restaurants

- Company 3  
a Internet fashion  
b over 19,000 products available

- Company 4  
a hotel business in South-East Asia  
b plan to build hotels in China and Caribbean

## MODULE 1.5

- LISTENING a Conversation 3 b Conversations 1 and 2  
c Conversation 2

## MODULE 1.6

- READING 1 i 2 d 3 a 4 f 5 e 6 h  
7 c 8 b 9 g

- WRITING Stage 1 3a Stage 2 1i, 4f, 7c  
Stage 3 2d, 6h, 8b Stage 4 5e, 9g

## MODULE 1.7

- READING a 4 b 7 c 1 d 5 e 8 f 2  
g 6 h 3

## MODULE 2.1

- LISTENING 1 1 c 2 a 3 b  
2 a 2 b 3 c 1 d 2 e 3 f 1  
g 2 h 3

## MODULE 2.2

- LISTENING (1) 1 Could 2 speak 3 put 4 through  
LISTENING (2) 1 this is 2 calling about

## MODULE 2.4

- LISTENING 1 1 599-2337 599 2373  
2 next week next month  
3 after 4:30 before 4:30  
4 He'll call back this afternoon:  
Call him this afternoon.  
5 tomorrow evening at 7  
this evening at 7  
2 a She can't open the e-mail attachment and it's urgent.  
b There's been a delay at the factory.  
c She's in a meeting.  
d The new shopping cart design.  
e She has something important to tell him.

## MODULE 2.7

- READING a 2 b 1 c 3 d 4

## MODULE 3.1

- LISTENING 1 On Monday at 4:00 p.m.  
2 a Don 9:30 a.m. b Don 11:00 a.m.  
c Ken 12:00 p.m. d Don 1:00 p.m.  
e Ken 5:00 p.m.

## MODULE 3.2

- WRITING tomorrow=8  
a week from next Monday=21  
next Monday=14  
this weekend=12, 13  
next weekend=19, 20  
this Thursday=10  
the day after tomorrow=9

## MODULE 3.4

- SPEAKING 1 1 contract 2 cover design  
3 radio stations 4 party  
5 Asian tour 6 2:30 p.m.  
7 6:30 p.m. 8 Tuesday  
9 Friday 10 December

## MODULE 3.6

- SPEAKING Lee Curtis is free on Wednesday, July 27.

## MODULE 4.1

- LISTENING 1 1 d 2 c 3 b 4 a  
2 a 4 b 1 c 2 d 3  
3 a rose slightly b remained constant  
c fell sharply d rose sharply

**MODULE 4.3**

- LISTENING**
- a 22,500 twenty two thousand five hundred  
 b 2.75% two point seven five percent  
 c  $\frac{1}{3}$  one third  
 d 78% seventy-eight percent  
 e \$75,000 seventy-five thousand dollars

**MODULE 4.5**

- READING** 1 b 2 a 3 d 4 c
- LISTENING** 1 a 60 b 130 c -5%  
 2 a 5 b 3 c 6 d 4 e 1 f 2

**REVIEW UNIT 1-4**

- PART 1** 1 b 2 a 3 c 4 c 5 c 6 b  
 7 c 8 a 9 a 10 c 11 b 12 a
- PART 2** 1 conference 2 specialist 3 reception  
 4 sorry 5 party 6 schedule  
 7 graph
- PART 3** 1 expand 2 hold 3 arrange  
 4 tell 5 remain 6 take

**MODULE 5.1**

- LISTENING** 1 You hear: screen, camera, Internet, MP3, battery  
 2 a who, office  
 b what, camera  
 c How long, 300 minutes  
 d what, E2000  
 e How, \$300

**MODULE 5.2**

- WRITING**
- 1 What is it called?  
 2 What does it do?  
 3 Who's it for?  
 4 How big is it?  
 5 Is it easy to use?  
 6 How much does it cost?

**MODULE 5.4**

- LISTENING** 1 a F b T c F d T e T f F  
 g T h F
- 2 a Is Suzanne attending a training course?  
 b Does Suzanne run courses for people who are going to work abroad?  
 c Do her clients usually leave their families behind?  
 d Are a lot of clients moving to India and China?  
 e Does Suzanne like Chinese food?  
 f Does Suzanne say language learning is not important?  
 g Does Suzanne teach both husbands and wives?  
 h Is Suzanne planning to move to Seoul?

**MODULE 5.5**

- LISTENING** a M b M c S d S e S f S  
 g M h M i S j M

**MODULE 6.1**

- LISTENING** 1 a 3 b 1 c 4 d 2  
 2 a so b because c so d as a result

**MODULE 6.4**

- LISTENING** 1 1 d 2 c 3 b 4 a  
 2 **company:** TAM  
 objective: attract business customers  
 decision: offer new schedules and luxury service  
 result: profits rose sharply
- company:** Bloomsbury  
 objective: develop a list of children's books  
 decision: look for new authors  
 result: published Harry Potter and sold millions of copies
- company:** Gillette  
 objective: improve brand recognition  
 decision: carry out a big advertising campaign  
 result: brand recognition and market share increased

**MODULE 6.6**

- SPEAKING** 2 a Annette and Jay, Ray and Terry

**MODULE 7.1**

- LISTENING** 1 Conversation 1 b  
 Conversation 2 a  
 2 Conversation 1 a, c, f, g  
 Conversation 2 b, d, e

**MODULE 7.2**

- LISTENING** 1 afraid 2 complaint  
 3 sorry 4 unfortunately  
 5 inconvenience 6 appreciate

**MODULE 7.4**

- LISTENING** 1 a 2 b 1 c 3 d 4  
 2 1 Complaint: headset not working  
 Solution: get another one  
 2 Complaint: MP3 player not working  
 Solution: money back  
 3 Complaint: coffee and dessert not arrived  
 Solution: bring right away  
 4 Complaint: mini-bar empty  
 Solution: send someone up

**MODULE 8.1**

- LISTENING** 1 Done: a, b Not done: c, d  
 2 1 've reserved 2 've made  
 3 haven't organized 4 haven't arranged  
 5 He's waiting for a price list and Mr.Viana is away for a few days.

**MODULE 8.2**

- LISTENING** 1 a Have, finished b Have, started  
 c Have, completed d Have, begun  
 2 a  b  c  d

**MODULE 8.4**

- LISTENING** 1 a F b F c F d T e F f T  
 2 a six months ago b sell them  
 c \$12 million d last month  
 e Malaysia, Kenya, Mexico, Paris, and New York

**MODULE 8.5**

- READING** 1 1 last month 2 now 3 next month

**REVIEW UNIT 5-8**

- PART 1** 1 C 2 A 3 C 4 C 5 B 6 C  
 7 B 8 C 9 B 10 C 11 A 12 B

- PART 2** 1 line 2 features  
 3 abroad 4 brand  
 5 complaint 6 problem  
 7 flight

- PART 3** 1 use 2 protect 3 decide  
 4 look into 5 work 6 reserve

**MODULE 9.1**

- LISTENING** 1 1 unemployment 2 cost of living  
 3 stock market  
 2 a F b T c F d T e F

**MODULE 9.3**

- READING** a 4 b 5 c 1 d 3 e 2  
**SPEAKING** 1 a 3 b 1 c 4 d 2

**MODULE 9.4**

- LISTENING** 1 a will definitely b will probably  
 c might d probably won't  
 e definitely won't  
 2 a am sure b expect c guess  
 d don't think e am certain  
 3 The phrases in 2 are his personal opinion.

**MODULE 10.1**

- LISTENING** 1 You have to have a high school diploma.  
 You have to be at least twenty years old.  
 2 1 Do you have to be ... 2 do  
 3 Do you have to speak ... 4 don't

**MODULE 10.2**

- READING** 1 a 3 b 1 c 4 d 2  
 2 b can c can't  
 d have to e can  
 f don't have to g can't  
 h don't have to

**MODULE 10.3**

- READING** a 4 b 6 c 1 d 3 e 2 f 5

**MODULE 10.4**

- LISTENING** 1 1 c 2 a 3 e 4 d 5 b  
 2 Do: c, f Don't: a, b, d, e, g

**MODULE 10.6****READING**

**Brazil:** Brazilians do not normally discuss business during a meal.

**Indonesia:** Bright colours are not usually considered appropriate for business dress. Businesswomen are also expected to wear skirts, not pants.

**Saudi Arabia:** It is not considered polite to walk around the house in this way. If you admire an object, your Saudi host may feel obliged to give it to you.

**Germany:** Most German business people usually expect to be addressed as Herr (Mr) or Frau (Ms). It is considered too informal to use first names at a first meeting.

**MODULE 11.1**

- LISTENING** 1 mentioned: art, fashion, food and drink, music  
 2 a 6 b 2 c 7 d 1 e 4 f 8  
 g 3 h 5

**MODULE 11.4**

- LISTENING** 1 a 4 b 5 c 3 d 1 e 2  
 2 **Layout:** clear, simple, user-friendly  
**Graphics:** avoid big graphics  
**Prices:** update price changes regularly  
**Languages:** English, some pages in Cantonese  
**Search:** add later

**MODULE 11.6**

- READING** 2 a Mexico b Finland  
 c Australia d Malaysia

**MODULE 12.1**

- LISTENING** 1 a 6 b 5 c 1 d 3 e 4 f 2  
 2 b be talking about c by looking  
 d let's look at e to turn to  
 f to talk about g have time for  
 h ask any questions

**MODULE 12.3**

- LISTENING** 1 a 1 b 6 c 4 d 2 e 3 f 5  
 2 a 6 b 5 c 1 d 4 e 2 f 3

**MODULE 12.4**

- READING** 1 1 opening a new office  
 2 a colleague's promotion  
 3 launching a product  
 4 a colleague's retirement  
 2 a 2 b 3 c 4 d 1

**REVIEW UNIT 9-12**

- PART 1** 1 c 2 c 3 B 4 B 5 c 6 B  
 7 c 8 c 9 c 10 B 11 c 12 c

- PART 2** 1 confident 2 bonus 3 luggage  
 4 interview 5 suggestion 6 search  
 7 toast

**PART 3**      1 save      2 invest      3 apply for  
                 4 discuss      5 allow      6 layout

**TOEIC Listening**

**PART 1**      1 B    2 A    3 D    4 C  
**PART 2**      1 A    2 A    3 C    4 B    5 B    6 C  
                 7 A    8 A  
**PART 3**      Example D, B, A  
                 1 A    2 B    3 D    4 C    5 C    6 D  
**PART 4**      Example C, A, C  
                 1 C    2 B    3 D    4 B    5 A    6 C

**TOEIC Reading**

**PART 5**      1 D    2 B    3 A    4 B    5 C    6 C  
                 7 A    8 D  
**PART 6**      1 D    2 A    3 C    4 B    5 D    6 D  
**PART 7**      1 C    2 C    3 A    4 B    5 D    6 B  
                 7 A    8 C

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