



PART 7

Directions: In this part you will read a selection of texts, such as magazine and newspaper articles, letters, and advertisements. Each text is followed by several questions. Select the best answer for each question and mark the letter (A), (B), (C), or (D) on your answer sheet.

Questions 153–154 refer to the following advertisement.

Furnished Accommodation Available

Eagle Real Estate

- Month-to-month lease term
- Fully furnished, including TV, refrigerator and A/C
- Reduced-rate cable TV and broadband Internet
- Free utilities
- Located on bus route to downtown Pittsburgh
- Few minutes walk to local stores, supermarkets, etc.

Call Darryl on 555-394-2239 for more details.

Only four units left, so don't delay!

153. What is this an advertisement for?

- (A) Houses for sale
- (B) Rental apartments
- (C) Cable TV
- (D) A hotel

154. Which of the following is mentioned as a feature?

- (A) A long term lease
- (B) Convenient access to the subway
- (C) Free cable TV
- (D) Gas and electricity bills included in the price

Questions 155–157 refer to the following email.

From: Colin Walters
To: Steve Sharman
Subject: Conference room reservation

Sorry to cause any inconvenience, but I know you were planning on using the conference room for your section meeting next Thursday. As you may be aware, the Taiwanese delegation will be arriving one day earlier than planned, and the conference room will be required for the ongoing discussions on that day.

If possible could you relocate your section meeting to either F space on the third floor, or the training center? If you need to use the projector, it should be possible to move it from the conference room, as long as you can take it before 10:00 am.

Alternatively, if it is not too much trouble, you could reschedule the presentation for next Wednesday.

Once again, sorry for the trouble.

Colin

155. Why does the section meeting have to be rearranged?

- (A) The training space is unoccupied.
- (B) The conference room will not be available.
- (C) The room is closed before 10:00 am.
- (D) It is not possible to move the projector.

156. Which of the following are NOT mentioned as options?

- (A) Holding the meeting in the training center
- (B) Holding the meeting one day earlier
- (C) Holding the meeting with the Taiwanese delegation
- (D) Holding the meeting in F space

157. What does the writer say about the projector?

- (A) It isn't in the conference room.
- (B) It can be moved any time.
- (C) It will be available after 10:00 am.
- (D) It will need to be moved first thing in the morning.

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Questions 158–160 refer to the following letter.

S-Com Ltd.
PO Box 10,
Western Avenue,
Aylesbury,
Bucks.
HP21 2GF

To Whom It May Concern

I am delighted to provide a letter of reference for Jason McCarthy, who worked as an employee of this firm for 18 months, from January 2003 to July 2005. I have worked with Jason over the past 12 months, and was his project supervisor for eight of these. Jason produced work of a consistently high standard and, in particular, was extremely helpful to his colleagues in assisting with their computer problems.

During his time at S-Com, Jason maintained an exemplary attendance record, was always punctual, indeed, often arriving early for work in order to better prepare himself. He completed work on, or ahead of schedule, and was consistently a leader in group projects. We are very sorry to lose him, but I am confident that he will quickly acclimatize himself to a new work environment.

Please don't hesitate to contact me if you have any further questions.

Yours faithfully,

Alan Knight
Alan Knight
Manager, S-Com

158. How long was Jason an employee of the company?

- (A) 18 months
- (B) 12 months
- (C) 8 months
- (D) From July 2003 to January 2005

159. Which of the following best describes Jason?

- (A) Precocious
- (B) Reliable
- (C) Extravagant
- (D) Isolated

160. Which of the following are NOT true about Jason?

- (A) His work is ineffective.
- (B) He is good with computers.
- (C) He always came to work on time.
- (D) He has leadership qualities.

Questions 161–163 refer to the following email.

From: Brian [b_lcas_1181@ohyeah.com]

To: userx@billings-bayzcom.com

Re: hot stocks

Attachments: stockdrv.fnx (118KB)

Last week Hot Stock Seekers informed you that stocks for A-Z-Tech (AZT.BE) were about to take off, and that's just what they did. In one day of trading, stock values went up from 85¢ a share to \$2.18 a share. That's over \$1.30 a share in a single day! Those who took this stock tip made a killing.

Hot Stock Seekers has a proven track record for sorting through all the raw data and finding sure-fire investments. Those who subscribe to our services on average see their stock portfolios quadruple in value in less than six months.

Monthly subscriptions are only \$5 and the software is free! Just install the attached application and then visit www.HotStockSeekers.com to register and you will get Hot Stock Seekers' daily tips every morning with your coffee. Your bank account will thank you!

161. What do Hot Stock Seekers claim?
- (A) They predicted a jump in stock value.
 - (B) Subscriptions to the service are free.
 - (C) They have been in business for several decades.
 - (D) They can arrange direct bank deposits.
162. How much will it cost to join this service?
- (A) 85¢ a share
 - (B) \$2.18 a share
 - (C) \$1.30 a day
 - (D) \$5.00 a month
163. Why are readers of the email directed to the website?
- (A) To download a simple software program
 - (B) To start their stock portfolio
 - (C) To become registered users
 - (D) To get free coffee

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Questions 164–167 refer to the following memo.

Memorandum

To: Prof. Kennichi Takimoto
From: John Salters
Date: 01 / 16
Subject: Notes for your visit to Milwaukee

Thanks for your mail last week. I have taken the liberty of preparing this brief with some important information regarding your visit next month to our Milwaukee offices. I hope this gives you some helpful ideas to prepare for the visit.

Colin will be able to meet you at the airport and drive you to your accommodation, then if you aren't too tired we have arranged to take you to dinner. We've found you a place within walking distance of the office, although there is also a company car available for your use during your stay. The apartment is fully equipped with all you should need, and there are stores conveniently located nearby. I trust the jet-lag won't be too severe.

You should be sure to bring plenty of warm clothes, as the average temperature in this season ranges from 15° to 29°F (I guess I should also include Celsius for you: -1° to -9°C), which, although it might sound severe, shouldn't pose any problems in your accommodation, as it is fully centrally heated. By March it should be above freezing in the city. If you are up for any winter sports during your stay, I am sure we can arrange something.

Finally, be sure to note our change of telephone number here at the office. With the reallocation of local area codes, be sure not to omit the extra "1" at the start of the number.

I look forward to seeing you soon!

164. Why is John writing to Mr. Takimoto?
- (A) To help him arrange winter sports
 - (B) To help him prepare for a trip
 - (C) To arrange a company car
 - (D) To ask him to meet him at the airport
165. When will Mr. Takimoto arrive in Milwaukee?
- (A) January 16th
 - (B) March
 - (C) February
 - (D) Last week
166. What has John arranged for Mr. Takimoto's first night?
- (A) Conveniently located stores
 - (B) Hotel accommodation
 - (C) A meal out
 - (D) Plenty of warm clothes
167. How will Mr. Takimoto keep warm in his apartment?
- (A) By using the central heating
 - (B) By wearing lots of winter clothes
 - (C) By going to the office
 - (D) By using the company car

Questions 168–170 refer to the following article.

THERE ARE OVER two million children in hospitals and clinics around the nation that have no access to the love and devotion a pet can bring. Likewise, many of the nation's elderly animal lovers are prevented from realizing their dreams due to the restrictions of their residential homes. The Lend-a-Pet program was established in 1986 to try to make a difference to the lives of these people and to bring a ray of sunshine into their lives.

As a registered charity, Lend-a-Pet has already organized over ten thousand visits to hospitals, care homes, and day centers as well as arranging day trips to local zoos and wildlife parks for those people unable to travel by themselves. Lend-a-Pet also carries out animal training for prospective four-legged volunteers, to ensure their good behavior during visits.

We are looking for dedicated people and their animals to take on the role of visit coordinators, with the responsibility of accompanying their Lend-a-Pet animal to the destination and introducing him to the residents or patients. Volunteers should have a current driver's license as well as their own vehicle. Pets should be fully vaccinated, and in good physical health. Although the majority of Lend-a-Pet animals are dogs, we will consider cats, rabbits or other pets on a case by case basis. All animals must attend a training center prior to commencing visits.

We are also looking for a number of positions in our administrative division, which may be suitable for non pet owners.

Call Erin on 555-394 9945 for more details on how to register.

168. Who does Lend-a-Pet help?

- (A) Pet owners
- (B) Dogs, cats and rabbits
- (C) People unable to own pets
- (D) Local zoos and wildlife parks

169. Which of the following does Lend-a-Pet NOT do?

- (A) Arrange visits to zoos
- (B) Vaccinate pets
- (C) Train animals
- (D) Bring happiness to children in hospitals

170. What do all applicants need?

- (A) A dog
- (B) To be in good physical health
- (C) To attend a training center
- (D) Their own vehicle

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Questions 171–173 refer to the following recall announcement.

PlayWell Toys

PRODUCT RECALL

Following concerns from a small number of customers who have purchased our well-known **Dancing Daisy**™ doll we have decided to recall all dolls which were manufactured between April and June this year.

We would like to stress that this is purely a precautionary measure and that no child has been harmed while playing with any of these dolls issued at any time.

The concern itself relates to the three small buttons on the front of the doll which, in some isolated cases, have become easily detached from the jacket and, therefore, pose a potential hazard to very small children.

To check the date of manufacture for any dolls you own, please simply refer to the small label attached to the doll's left foot where it is clearly printed.

If your doll is affected by this recall, or you are at all uncertain about the date of manufacture, please return the doll to any **PlayWell** dealer where the staff will be happy to exchange it for a new one or give you a full refund.

We hope that you will understand any inconvenience caused by this recall is in the interest of providing a safe and happy childhood for all our children. We would also like to take this opportunity to thank you for purchasing **PlayWell** toys.

171. What is the manufacturer particularly keen to emphasize?

- (A) Where to find the date of manufacture
- (B) Only authorized dealers will be able to help.
- (C) No injuries have been caused.
- (D) Thanks for buying their product

172. What kind of problem has been found?

- (A) A problem with the cases
- (B) A problem with the feet
- (C) A problem with the labels
- (D) A problem with the jackets

173. Who should return their dolls?

- (A) All *PlayWell* Toys customers
- (B) Customers who bought a doll manufactured after June
- (C) Customers considering buying a doll
- (D) Customers unsure of when their doll was made

Questions 174–177 refer to the following notice.

Important Notice

This is to inform all employees of a change to the way travel expenses are paid for any one-off trips.

From December 1st, employees will be expected to pay all transportation costs not related to their daily commute at the time of travel, and to obtain a receipt wherever possible. Where this is not possible (for example, if needing to make a short subway journey), a note of the cost will usually be sufficient. On return to your normal place of work, the receipt should then be presented to a member of the administrative staff, who will be able to reimburse you, usually on the same or next working day.

Allowances for regular travel expenses (such as monthly commuter passes) will continue to be included in employees' monthly salaries, as per the current situation.

A more detailed explanation of the change, should you need it, is available from any member of the senior management team. Questions about the changes, or expenses in general, should also be directed to the same team.

We appreciate your cooperation in changing over to this new system, and hope that the greatly reduced amount of paperwork necessary to claim expenses will be welcomed by all employees.

174. What is the notice about?
- (A) The transportation system
 - (B) An end to travel expenses
 - (C) The reimbursement of travel expenses
 - (D) New monthly commuter passes
175. What kind of trips does the notice relate to?
- (A) Regular trips
 - (B) Infrequent trips
 - (C) Commuter trips
 - (D) Expensive trips
176. How should employees claim back their money?
- (A) Complete the necessary paperwork
 - (B) Give their receipt to a member of staff
 - (C) Speak to the senior management team
 - (D) Wait until December 1st
177. What does the company hope employees will appreciate?
- (A) The reduction in administrative work
 - (B) Greater allowances
 - (C) Further details are available
 - (D) Greater cooperation

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Questions 178–180 refer to the following memo.

INTERNAL MEMORANDUM

TO: Department Heads
FROM: Mark Nicholson
SUBJECT: Agenda for April Meeting
DATE: March 15th

Here's my suggested agenda for the upcoming meeting. I know there are a number of other items some of you would like included, but I am sure time will be tight, and it will probably be difficult to fit in any more than the four I've noted here. However, if there is something urgent that isn't covered here, please contact me by Wednesday. Please remember however, that we'll be having another meeting in August.

I intend to send the finalized version of the agenda out to you all a week from now.

Agenda

1. Update on store action plan from December meeting. (Mark Nicholson)
2. Sales targets. Steve will take us through how close we are to meeting those targets and show how everyone on the shop floor and in the warehouse plays a vital part in helping us reach them. He may also mention the new staff-discount scheme on clothing, houseware and produce. (Steve Smith)
3. Staffing. Sue has some announcements on overtime and seasonal work that's available, and will run a short presentation on the new branch that will open a year from now on the Leeds Road side of town. (Sue Jenkins)
4. Uniforms and dress code. Steve will wrap things up by revealing the new blue and white uniforms checkout operators will be wearing from the start of June. (Steve Smith)

Mark Nicholson
Store Manager

178. What kind of business does Mark Nicholson probably manage?

- (A) A small independent shoe store
- (B) A clothing store
- (C) A department store belonging to a national chain
- (D) A store which supplies uniforms

179. How often does the store usually hold staff meetings?

- (A) Every month
- (B) On the 15th of every month
- (C) In March, April and August
- (D) Every four months

180. When will the new store open?

- (A) March next year
- (B) June this year
- (C) August this year
- (D) December next year

Questions 181–185 refer to the following chart and email.

X-Gym Membership Rates								
Time period	All inclusive (All days, all times)		Part timer (Weekdays, 10:00 to 16:30)		Weekender (Sat and Sun only)		Twilight (from 21:30 to midnight)	
	Month	Year	Month	Year	Month	Year	Month	Year
Membership type								
Type 1 – Workout Zone only	\$69	\$759	\$49	\$539	\$29	\$319	\$45	\$495
Type 2 – Pool only	\$41	\$539	\$29	\$319	\$18	\$198	\$26	\$286
Type 3 – Workout Zone, Aerobics Zone and Pool	\$86	\$946	\$62	\$682	\$37	\$407	\$56	\$616
Type 4 – Workout Zone and Racketball	\$81	\$891	\$58	\$638	\$35	\$385	\$52	\$682
Type 5 – Workout Zone, Racketball and Pool	\$95	\$1045	\$68	\$748	\$41	\$451	\$61	\$671
Type 6 – All inclusive: Workout Zone, Aerobics Zone, Racketball and Pool	\$105	\$1155	\$75	\$825	\$45	\$495	\$68	\$748
Concessions				Membership				
Student – \$5 (per month), \$55 per year Pensioner – \$10 (per month), \$110 per year Disabled – \$10 (per month), \$110 per year Pair membership – 180% of single membership fee				Please submit two recent passport photographs together with your application. Initial membership includes a one-off \$100 joining fee. Applications for concessions must include proper proof of entitlement, as well as one further photograph.				

Mike:

I know you've been looking for somewhere to work out and play a little racquetball. I went by the new X-Gym place that has just opened up on Market Street and picked up their membership rate list – thought you might like to check it out. The full rate is not that cheap, although the weekend deal is good, but I don't think I could make it on Sundays. I know you don't have a lot of time in the morning either, so I was thinking about going in for the late night membership – we could go there after we leave the office. Let me know if you are interested, as apparently there is a deal on now for pair memberships. We can get 50% off the joining fee. The offer lasts until the end of the month, so you've got a couple of weeks to think about it.

AJ

181. Which membership type should those interested in the Workout Zone avoid?
- (A) Type 1
(B) Type 2
(C) Type 4
(D) Type 6
182. How much would a Type 2 all inclusive membership cost a student?
- (A) \$41 per year
(B) \$41 per month
(C) \$36 per month
(D) \$539 per year
183. Why will Mike and AJ not choose the least expensive option?
- (A) AJ is busy on Sundays.
(B) They would have to join before the end of the month.
(C) Mike doesn't have time in the mornings.
(D) They wouldn't be able to lift weights.
184. Which time period best suits them?
- (A) All inclusive
(B) Part timer
(C) Weekender
(D) Twilight
185. When does AJ need a response from Mike?
- (A) By Sunday
(B) In a couple of weeks
(C) As soon as possible
(D) By the end of next month

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Global Access Financial Services

Private and confidential

R S Higgins Esq
5, The Crescent
Bedford
MK40 2P3
England

22, August 2005

Dear Mr Higgins,

I refer to your letter dated 17 August 2005 regarding an application to add an additional lump sum to your investment account, policy number 9833523. In order to comply with government regulations concerning money laundering, we are required to request information regarding the source of the additional funds. Please return the enclosed Origin of Wealth Questionnaire as soon as possible. I will then complete my section and return it to the Financial Services Authority. The additional contributions will be added to your fund upon receipt of the necessary information.

Should the contribution exceed the statutory maximum amount (GBP 500,000), it will also be necessary to supply additional documentary evidence for the origin of the funds. Please do not hesitate to contact us for advice if required.

Yours sincerely,
L. Carling
Account manager
Global Access Investments Inc.

Origin of Wealth Questionnaire

Please read through all of the questions on the form and discuss with your relevant financial advisor if necessary. When complete, sign the investor declaration and return the form to your financial advisor.

Origin of Wealth Questions

Please give full answers to each of the following questions:

- a) Please describe how you acquired the funds to be invested.

- b) Please provide further information on sources of funds (generic descriptions e.g. savings, salary, inheritance, sale of property etc. should be avoided).

Do you currently contribute to any other investment companies? (If "yes" please provide details).

Investor declaration

I hereby declare that all information included in this form is true and complete. I agree to provide any further information regarding the origin of wealth should this be so required.

Signature of investor:

Date:

Policy number:

Financial advisor

Day Month Year

I hereby verify that the information included is true and complete to the best of my knowledge.

Signature of advisor:

Agency name and code

(You must provide full details; use a separate piece of paper if space is insufficient.)

186. What is the relationship between Mr. Higgins and Mr. Carling?
- (A) Mr. Higgins is Mr. Carling's financial advisor.
 - (B) They are colleagues.
 - (C) Mr. Carling is Mr. Higgins' financial advisor.
 - (D) Mr. Carling is Mr. Higgins' boss.
187. Why did Mr. Carling write to Mr. Higgins?
- (A) He needs some financial details.
 - (B) He wants to invest some money.
 - (C) To comply with company regulations
 - (D) The contribution exceeds the statutory maximum amount.
188. What should Mr. Higgins do with the Origin of Wealth Questionnaire?
- (A) Complete it, and return it to Mr. Carling
 - (B) Complete it, and return it to the Financial Services Authority
 - (C) Nothing
 - (D) Supply additional documentary evidence
189. Which of the following is NOT required for the questionnaire?
- (A) The investor's signature
 - (B) The investor's date of birth
 - (C) The financial advisor's signature
 - (D) Information regarding the source of acquired wealth
190. When will the additional contributions be allocated to Mr. Higgins investment fund?
- (A) 17 August 2005
 - (B) When he signs the investor declaration
 - (C) 22 August 2005
 - (D) Upon receipt of necessary documentation

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Cruise Caribbean – Discover the secrets of the Caribbean aboard the luxurious Maid of the Caribbean.

About Cruise Caribbean

This relaxing cruise supplies an exotic and fascinating mixture of ports in the USA, Puerto Rico and the Caribbean. Fly out to Miami and enjoy our limousine transport to the port, where you'll spend one evening getting into the holiday mood in port before departing for the picturesque town of Key West and then on to Puerto Rico's capital, San Juan, with its charming contrast of old and new. Following two luxurious days cruising to the Caribbean, no fewer than 12 delightful Caribbean destinations follow, leading up to an evening in port in the island paradise of Barbados before flying home.

The Maid of the Caribbean

Travel in peace on the *Maid of the Caribbean*, the newest member of our fleet, and the second largest cruise liner in the Caribbean. Featuring the latest in entertainment and safety, the *Maid* is truly a five-star hotel on the waves.

Facilities

- Two shops
- Five restaurants: Chinese, French, Italian, Creole and Caribbean cuisine
- Three cocktail bars, a British pub and Jazz bar
- Fully licensed casino
- Night club and ballroom
- Library
- Hair and beauty salon
- Fitness club and sauna
- One indoor, and one outdoor pool
- Sunset panorama lounge
- Cinema
- Relaxation lounge with massage chairs
- Gallery and museum
- Coffee and tea room
- 12 passenger elevators
- Soccer and golf practice nets
- Internet access suite

Next departure in February. Hurry while places last!
Save \$200 on regular prices for early reservations.

Dear Sir,

I read your advertisement with interest, and am very interested in the cruise tour aboard the *Maid of the Caribbean*. I wonder if you could answer one or two questions to help me make up my mind whether to join the cruise or not.

We are thinking of bringing our teenage children along with us, and wondered if there was any discount for school-age passengers. Also, we would be interested to know what facilities, if any, are available for their age range. Finally, we are keen snorkelers, and were wondering if there is likely to be any opportunity to snorkel amongst the Caribbean reefs on the holiday.

Thanks for your help with this matter.

Yours truly,

George Matlock

191. Where does the cruise commence?
- (A) The USA
 - (B) Puerto Rico
 - (C) San Juan
 - (D) Barbados
192. Which of the following best describes the *Maid of the Caribbean*?
- (A) Refurbished
 - (B) Opulent
 - (C) Frugal
 - (D) Charismatic
193. Which of the following are NOT included on the ship?
- (A) A movie theater
 - (B) A place to work out
 - (C) Restaurants serving local cuisine
 - (D) Financial services
194. What activity do George Matlock and his family wish to enjoy?
- (A) Fishing
 - (B) Scuba diving
 - (C) Soccer
 - (D) Snorkeling
195. Why is George writing to the travel company?
- (A) His teenage children do not have any suitable facilities.
 - (B) He is applying to join the cruise.
 - (C) He needs information to help him decide whether to join the cruise.
 - (D) He would like the opportunity to go snorkeling.

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Questions 196–200 refer to the following article and e-mail.

Since 1998, the government has been running the ESCI program to provide entrepreneurs, start-up businesses, and spin-off companies with financial and advisory assistance to improve their potential. This assistance includes:

- Venture capital funds
- Debt funding
- Joint ventures or alliances
- Tax advice
- Access to our resource database

ESCI is designed to help companies with innovative products, processes and services to strengthen their foothold in the industry. Our support package, which ranges between \$30–120K, tailored to individual needs, gives support in the areas of business planning, market research and management skills development.

Applying for ESCI

Successful applicants have usually invested \$200–800K into developing a commercial prototype that has been recognized as being either a significant improvement on existing technology, or an entirely new concept in the field. The project should be no more than six months from generating sustainable revenues.

To be eligible, the company must be less than five years old, with an average turnover for the last two years of less than \$6 million, and no more than \$4 million in either year. The management team has to demonstrate a clear understanding of the market, and how to commercially exploit their product. The management team must be willing to consider giving up stocks in the business to an investor and have a demonstrated need for ESCI funding.

For more information call 555 234-5691

To: Baljinder Singh

From: Simon Hill

Re: ESCI funding

Baljinder, I was told about ESCI by a speaker at the BIZ-COM Internet conference yesterday. I think JG Networking Solutions might just be eligible for the funding it talks about, and our J124Z prototype network router is certainly a significant improvement on existing technology as we've seen. The only snag I can see is that we've been operating for getting close to 5 years, so we may have to move on this in a hurry. I am convinced that with the right financial advice and a little financial support we could really expand our customer base. I'll be in the office tomorrow, so perhaps we could meet to discuss this further.

196. Why does the government operate the ESCI program?
- (A) To develop young businesses
 - (B) To gain financial advice
 - (C) To expand their customer base
 - (D) To tailor to individual needs
197. What does the ESCI program provide?
- (A) \$200K
 - (B) A significant improvement on existing technology
 - (C) Entrepreneurs
 - (D) Business acumen and financial assistance
198. Which of the following would be eligible for ESCI?
- (A) A company with a prototype close to completion
 - (B) A company that earned \$6 million last year
 - (C) A company set up in 1988
 - (D) A company prepared to share with investors
199. How did Simon find out about the ESCI program?
- (A) He read about it on the Internet.
 - (B) He heard about it on the television.
 - (C) He attended a presentation about it.
 - (D) He wrote it.
200. What potential problem does JG Networking Solutions face in applying for ESCI funding?
- (A) They don't have a prototype ready.
 - (B) Their cut-off date is approaching.
 - (C) The company has been open for over five years.
 - (D) Simon is not in the office.

Stop! This is the end of the test. If you finish before time is called, you may go back to Parts 5, 6, and 7 and check your work.