

## Part VII: Reading Comprehension

In Part VII you will read passages in the form of letters, ads, memos, faxes, schedules, etc. The reading section has a number of single passages and 4 double passages. You will be asked 2-4 questions about each single passage, and 5 questions for each double passage. Sometimes you will be asked for specific details. Other times you will be asked about what the passage implies. In the paired passages you will also be asked to make connections between the two related texts. On the real test you will not have time to read every word. You need to practice scanning and reading quickly for details.

### Questions 1- 3 are based on the following job advertisement

Tybalt Corporation has immediate openings for electricians with industrial experience in the maintenance installation and repair of electric motors and electrically operated equipment. The job offers an excellent salary and benefits including medical insurance, life insurance and a generous retirement package. We strive to maintain a clean safe working environment where career-oriented employees have an opportunity for advancement. Contact human resources at 643-643-0900 for an application form. The completed form and a letter explaining relevant work experience and career goals should be returned to Pat Swenson. Interviews will be conducted between April 2 and April 6.

#### 1. What must an applicant for this job have done in the past?

- A. Operated electrical equipment
- B. Worked as an electrician in an industrial setting
- C. Sold various types of insurance
- D. Worked as an automotive mechanic

#### 2. What is NOT given as an advantage of working for Tybalt?

- A. An excellent retirement plan
- B. A chance for a better position
- C. A good working environment
- D. A long annual vacation

**3. What is the first step in applying for the job?**

- A. Arrange an interview with Pat Swenson
- B. Review the salary and benefit package
- C. Write a letter about experience and career goals
- D. Call and request an application form

**Questions 4 - 7 are based on the following announcement**

**The 14th Annual Agricultural Business Day will take place on August 25**

Sponsored by the county's commerce office, the activities include bus tours of important local companies and farms followed by a picnic lunch. All participants will receive a free gift box of local produce and a cookbook featuring new ways to prepare the produce. Reservations are required and must be made before August 18.

Please call 462-481-3726 to take advantage of this unique opportunity to meet local farmers, shippers, and processors. The cost for county residents is \$15; for non-residents tickets are \$20. For an additional \$10, you can join local cooks in the evening for a potluck dinner at Highland Park.

**4. What is the main purpose of the announcement?**

- A. To announce the publication of a new cookbook
- B. To invite farmers to a dinner
- C. To advertise a special event
- D. To notify customers of a major sale

**5. Where will people on the bus tours go?**

- A. To local museums
- B. To county farms
- C. To neighborhood parks
- D. To a potluck dinner

**6. What is likely to be in the gift box participants will receive?**

- A. Fresh seafood
- B. Fruit and vegetables
- C. A picnic lunch
- D. A cookbook

**7. How much is admission for county residents to the daytime activities**

- A. \$20
- B. \$25
- C. \$10
- D. \$15

**Questions 8- 11 are based on the following notice**

**LETTERS**

**Customs Documentation for International Mail**

International mail is subject to customs examination in the destination country, and the contents and value must be declared on special forms.

**Letter Packages, Small Packets, and Dutiable Printed Matter**

Letter packages containing dutiable printed matter, all small packets, and dutiable printed matter must have one of these forms attached:

- Form 2976, Customs Declaration C-1 (green label)
- Form 2976-A, Customs Declaration C-2 (adhesive white declaration form)

If the value of the contents exceeds \$400, Form 2976 must be completed and enclosed in the package and the upper adhesive part of the label is to be affixed to the outside wrapper. If the value is under \$400, Form 2976-A may be attached to the wrapper.

**Parcel Post**

All parcel post items (surface or air) mailed to a foreign country must have one of these forms attached

- Form 2966-B, Parcel Post Customs Declaration and Dispatch Note (a three part document).
- Form 2966-E, (clear plastic envelope) is for use only with form 2966-B.

Consult your post office for individual country requirements.

**8. What must a person who uses Customs Form 2976 do?**

- A. Consult the post office
- B. Tape or glue it to the package
- C. Pay an additional fee
- D. Separate it into two parts

**9. Which of these factors does the choice between Forms 2976 and Form 2976-A depend on?**

- A. Size
- B. Destination
- C. Weight
- D. Value

**10. Which of the following is the best description of Form 2966-E?**

- A. A form attached to Form 2966-A
- B. A transparent plastic envelope
- C. A three-part document
- D. An adhesive label

**11. What is the intention of this notice?**

- A. to provide employment opportunities
- B. to provide information about international mailing system
- C. to give training sessions to customers
- D. To give Up-to-date computer hardware information

**Questions 12- 13 are based on the following notice**

FIREFIGHTERS HALL OF FAME  
6161 East Van Buren Street  
The world's largest museum of firefighting boasts a collection of equipment dating from 1725 to the present, with everything from hand- and horse- drawn vehicles to modern fire engines. Guided tours Friday - Monday at 2:00 P.M. Open Monday - Saturday 9 A.M. to 5 P.M., Sunday noon to 4 P.M.

**12. Which of the following is true about the museum?**

- A. It is the world's largest museum
- B. It was built in 1725
- C. It features fire engines once pulled by horses
- D. All of its exhibits are at least 100 years old

**13. What time does the museum open on Sundays?**

- A. 12:00am
- B. 12:00nn
- C. 9:00am
- D. 4:0

**Questions 14 - 15 are based on the following instructions**

**Basic**

**Hazardous Materials - Risk Reduction Measures**

**PART**

**1. Good Housekeeping**

1. Routinely inspect and maintain equipment and conduct regular preventative maintenance repairs. Keep logs of your actions.
2. Replace seals and gaskets regularly and log the dates.
3. Repair leaks as they occur and log the dates.
4. Install tight-fitting rings on containers to minimize evaporation.
5. Use spigots or pumps to prevent spills.

**14. Which of the following does the author NOT suggest recording in a log?**

- A. Routine inspection and maintenance
- B. The installation of tight-fitting rings
- C. The replacement of seals and gaskets
- D. The repair of leaks

**15. Which among these things need a regular preventive maintenance?**

- A. gaskets
- B. seals
- C. containers
- D. equipment

## HOMEWORK

8. This road **turns** a lot.
- a. races
  - b. roars
  - c. admits
  - d. widens
  - e. bends
9. Please do this **now**!
- a. immediately
  - b. later
  - c. sooner
  - d. whenever
  - e. before long
10. Someone who is not strong is \_\_\_\_.
- a. muscular
  - b. weak
  - c. pale
  - d. raced
  - e. excited
11. When your face does not have much colour, it is \_\_\_\_.
- a. pale
  - b. excited
  - c. calm
  - d. seek
  - e. painted
12. Another word for quiet is \_\_\_\_.
- a. excited
  - b. adventure
  - c. pale
  - d. calm
  - e. search

13. A story from the past is called a \_\_\_\_.

- a. account
- b. article
- c. exciting
- d. myth
- e. ancient

14. On a clear night, the moon \_\_\_\_ so brightly that you can see your shadow.

- a. pours
- b. shines
- c. excites
- d. looks
- e. seems

15. A box for keeping valuable things is called a \_\_\_\_.

- a. valuable
- b. mommy
- c. plenty
- d. safe
- e. sale