

TOEIC LESSON MANAGEMENT

(25- minute lesson)

GENERAL INSTRUCTIONS

- A. Orient student on what he/she will do in each type of test. Do this only on chapter 1. **For the remaining chapters; you don't have to do the orientation.**
- B. Student must type his/her answer on the Skype chat box.
- C. Read the short talks for students using the correct pacing and enunciation. (for listening test)
- D. Read clearly.

Part 4: Short Talks

- A. Tell student that he/she is going to listen to short talks. These short talks may be in the form of an advertisement, announcement, recorded message, and speech.
- B. He she must listen carefully and attentively.
- C. Tell him/ her that you will only read the short talk once.
- D. Emphasize to which question-item the short talk will refer.
- E. Let the student answer all the questions for 10 seconds after hearing the short talk.
- F. Do not interrupt student as he/she answers. Make the 10-second time given be silent so that student can concentrate.
- G. After he/she has answered, process all his/her answers.
- H. Focus more on the item which he/she commits mistake.

Part 4: Short Talks Tapescript

Questions 1 through 3 refer to the following introduction.

Hello. First, I'd like to tell you a little bit about myself and then I'll move on to the demonstration. My name is Deidra Parsons, and I've been a professional chef with the Household Gourmet for five years now. In this role, I've been able to work doing two things I love -- cooking and meeting new people. The Household Gourmet was founded thirty years ago to provide people with kitchen products that reduce both cooking and clean-up time. Tonight I'll be preparing two easy, delicious treats for you. The first is an appetizer that can be made very quickly using several prepared items from the supermarket. The second treat is a dessert that takes a little bit longer to make, but is well worth the trouble. As I prepare these dishes, I'll be demonstrating some of our efficient, effective, inexpensive kitchen products for you. And at the end of the demonstration, we'll all be able to sample the results; then I'll help you place your orders for Household Gourmet products.

1. Who is the speaker?

- A. A supermarket clerk
- B. A waiter
- C. A professional chef
- D. A restaurant manager

2. What does the speaker say about the dessert?

- A. It can be made very quickly.
- B. The ingredients are simple.
- C. The preparation involves very few utensils.
- D. It takes longer to prepare than the appetizer.

3. What will happen last?

- A. The speaker will introduce her assistant.
- B. Audience members will order cooking products.
(. . . then I'll help you place your orders for Household Gourmet products.)
- C. The speaker will distribute her new cookbook.
- D. Audience members will prepare something.

Questions 4 through 6 refer to the following speech.

All right, here's some water and bread to get you started. My name's Jenny, and let me start by telling you about our specials this evening. For seafood, we have fresh Dungeness crab for \$12.99, and lobster Newton with stuffed prawns for \$17.99. Our other specials are T-bone steak with mashed potatoes and gravy, for just \$11.99, and prime rib with spinach fettuccini for only \$13.99. In addition, spicy chicken wing and cheese bread appetizers are 20 percent off, and we have a happy-hour drink special until 6 o'clock, with all regular cocktails 30 percent off, and two-for-one specials on all margarita drinks. Please take your time looking over the menu, and I'll be back to take your order as soon as you're ready. Are there any questions I can answer, or anything else I can get for you right now?

4. Who is most probably speaking?

- A. A flight attendant
- B. A waitress**
- C. A sales person
- D. A chef

5. What is the main purpose of the speech?

- A. To give information about dining options**
- B. To give information about dining opinions
- C. To persuade customers to drink margaritas
- D. To answer customer questions about prime rib

6. What will the speaker probably do next?

- A. Go and help other customers
- B. Take these customers' order**
- C. Start cooking a T-bone steak
- D. Drink a regular cocktail

Questions 7 through 9 refer to the following voice mail.

Oh yes, hello. My name is Darcy McGuire, and I'm calling to inquire about your cleaning services. I was referred to you by my neighbor, Doris Magnusson, who says you've been cleaning her home for a couple of years. I own a four-bedroom house in Green Haven, and I'd like to have someone come and clean it twice a month. Could you please tell me how much that would cost? Do you send just one person, or a team of two? Also, what type of cleaning materials do you use? Are they environmentally friendly? Do I need to provide anything? Oh, one more thing. Do you charge extra for pets? I have a dog and two cats. Again, my name's Darcy McGuire, and if you could please call me at 555-6996, I'd appreciate it. You could talk to me or my daughter, Daisy Meyers, who lives downstairs. I'd like to get started next week, so I hope to hear from you soon. Thank you.

7. Who is the speaker?

- A. Darcy McGuire
- B. Doris Magnusson
- C. Green Haven
- D. Daisy Meyers

8. Why is the speaker calling?

- A. To set an appointment
- B. To return a previous call
- C. To inquire about cleaning
- D. To ask about pets

9. What will the listener probably do next?

- A. Phone Darcy McGuire
(Again, my name's Darcy McGuire, and if you could please call me at 555-6996, I'd appreciate it.)
- B. Talk to Doris Magnusson
- C. Clean Daisy Meyers' house
- D. Drive to Green Haven

Questions 10 through 12 refer to the following advertisement.

I'm Michelle Tomkins, and I have a special message from the state patrol. During the holidays, it's OK to celebrate with a little bit of good cheer. But it's not OK to get behind the wheel of a car after you've been drinking. With winter weather already making driving tough, don't make it any harder on yourself - or others - by trying to drive while you're intoxicated. If you plan to drink, arrange a designated driver before the party begins. If you notice someone who shouldn't be driving, talk them into giving you their keys. If they refuse, call 911. Remember, friends don't let friends drive drunk. Finally, if you do happen to find yourself too drunk to drive, call 555-TAXI for a special, free holiday lift. That's 555-TAXI for a free ride anywhere in the county. The state patrol wishes everyone a happy, and safe, holiday season.

10. What is the main purpose of the advertisement?

- A. To sell a product
- B. To announce a public service
- C. To promote alcohol
- D. To warn criminals

11. Who is the intended audience?

- A. Adults
- B. Children
- C. Women
- D. Friends

12. What is being offered?

- A. A little bit of good cheer
- B. Designated drivers
- C. Tough winter driving
- D. Free cab rides for drunk drivers

Homework

Vocabulary- "Z" Words

1. A pattern or path that turns right then left alternately is called a ____
2. A metal fastener which joins two sides together with interlocking teeth is a

3. The striped horse-like animal or in British English a pedestrian crossing is a

4. One minus one equals ____
5. The lens used on a camera which can change its focal length is called a ____
6. An area with particular uses or features is termed a ____
7. The American English name for courgette. It's a green or yellow
cucumber shaped vegetable.
8. A kind of meditation practiced by monks is ____
9. The park where animals are kept for people to see is a ____
10. The last letter of the English alphabet is ____

ANSWER KEY

1. zig zag
2. zipper
3. zebra
4. zero
5. zoom lens
- 6.
7. zucchini
8. Zen
9. zoo
10. Z