# **TOEIC LESSON MANAGEMENT**

(25- minute lesson)

## **GENERAL INSTRUCTIONS**

- A. Orient student on what he/she will do in each type of test. Do this only on chapter 1. For the remaining chapters; you don't have to do the orientation.
- B. Student must type his/her answer on the <u>Skype</u> chat box.

## PART VII: READING COMPREHENSION

- A. Tell the student that in Part VII he/she will read passages in the form of letters, ads, memos, faxes, schedules, etc. The reading section has a number of single passages and 4 double passages.
- B. He/she will be asked 2-4 questions about each single passage, and 5 questions for each double passage. Sometimes you will be asked for specific details.
- C. Other times he/she will be asked about what the passage implies.
- D. In the paired passages he/she will also be asked to make connections between the two related texts.
- E. On the real test you will not have time to read every word. You need to practice scanning and reading quickly for details.
- F. Assist student on how to do scanning and how to read quickly
- G. Manage time wisely in this part of the test.

REVIEW HOMEWORK from TOEIC 5-6 (refer to TOEIC 5-6 for answers)

# **PART 7 READING COMPREHENSION**

Questions 1 - 5 are based on the following announcement and promotional letter

Mr. and Mrs. George Diaz of Brooklyn announce the engagement of their daughter, Lisa Alice to William McGuire, son of Lewis and Mary McGuire of Freeport, New York. Ms. Diaz graduated summa cum laude from Smith College, and is a real estate agent with the Towne Home Realty in Brooklyn. Mr. McGuire graduated from St. Johns University

# and is a freelance writer. A June wedding is planned.

#### **BRIGHT BRIDES**

125 Cherry Lane

Toledo, TX

"Your Wedding is Our Business."

Dear Mr. and Mrs Diaz.

It was with great pleasure that we read of your daughter's recent engagement. Please accept our congratulations.

Bright Brides provides a free consultation service to brides to be and we invite you to come into our shop to see the exquisite wedding gowns we carry. Since we specialize in bridal parties, we have gowns for bridesmaids, flower girls and mothers. We also carry a full line of tuxedos which can be purchased or rented for the occasion.

We hope you will come and visit us. We will be happy to tell you about our layaway plan when you are here.

To your daughter's happiness,

Sally Hunter

- 1. Who announced the engagement?
- A. Both the bride's and groom's parents
- B. The bride's parents
- C. The bride and the groom
- D. The groom's parents
- 2. According to the information, what do we learn about the bride and groom?
- A. They work for the same employer
- B. They are the same age
- C. They have the same profession
- D. They are both well-educated
- 3. What is the purpose of the letter from Bright Brides?
- A. To provide catering service for the wedding
- B. To offer to make the wedding arrangements
- C. To do business with the bride's parents
- D. To accept an invitation to the wedding
- 4. When will the wedding take place?
- A. In spring
- B. In autumn
- C. In winter
- D. In summer
- 5. What does Bright Brides do?

- A. They sell or rent out clothes for weddings
- B. They plan parties for weddings
- C. They sell or rent flowers for weddings
- D. They only sell clothes for weddings

## Questions 6 - 10 are based on the following notice and advertisement

#### NOTICE TO QUIT FOR NON-PAYMENT OF RENT

Date: 12 Jan. 2008

To: Mr. David Roberts

You are hereby notified to quit and deliver up the premises you hold as our tenant namely: Hunter's Crossing Apartments, 1 bedroom apartment on the 3rd floor located at 235 Pine Rd, Leesburg, VA

You are to deliver up said premises on or within thirty (30) days of receipt of this notice. This notice is provided due to non-payment of rent. The present rent arrearage is in the amount of \$2,188.00

You may redeem your tenancy by full payment of said arrears within seven (7) days.

Very truly,

Donald Smith, Landlord

#### FOR-RENT.COM

# Hunter's Crossing Apartments Leesburg, VA 20176

#### **Features**

Public Transportation available

Pet Friendly!

Beautiful Swimming Pool

Short term leases available

Playground

**Business Center** 

Washer and Dryer in every apartment

Cable or Satellite TV

Dishwasher & Disposal

Spacious Walk-in Closets

Corporate Housing

Patio or Balcony

Rent: \$729

(866) 856-2132

Click to Call this Property

Save and Send this Information

Add to Favorites

- 6. Who is Mr. Roberts?
- A. The owner of the apartment
- B. A lawyer
- C. The tenant of the apartment
- D. A real estate agent

- 7. How long does Mr. Roberts have to settle this matter?
- A. 30 days
- B. 20 days
- C. 10 days
- D. 7 days
- 8. How can Mr. Roberts settle this matter?
- A. By paying three months' rent
- B. By calling Mr. Smith
- C. By paying two months' rent
- D. By paying one month's rent
- 9. What floor is does Mr. Roberts live on?
- A. The second
- B. The third
- C. The fourth
- D. The first
- 10. According to the information, where did Mr. Roberts find out about the apartment?
- A. In the newspaper
- B. On the Internet
- C. On the radio
- D. In a magazine

### Questions 11 - 15 are based on the following two letters

LOS ANGELES (AP) β€" Ed McMahon, the loyal "Tonight Show" sidekick who bolstered boss Johnny Carson with guffaws and a resounding "H-e-e-e-e-ere's Johnny!" for 30 years, has died at a Los Angeles hospital. He was 86.

Publicist Howard Bragman says McMahon died early Tuesday at Ronald Reagan UCLA Medical Center surrounded by his family.

Bragman did not give a cause of death, saying only that McMahon had a "multitude of health problems the last few months."

McMahon had bone cancer, among other illnesses, according to a person close to the entertainer, and had been hospitalized for several weeks. The person spoke on condition of anonymity because he was not authorized to release the information.

Source: The Associated Press

#### June 23, 2009

My family extends our deepest sympathy to your family, Mrs. McMahon. Ed was a "man's man" in the truest sense. His baritone clamoring to roll out the carpet on "Tonight Show", and all of his other stints in entertainment will be dimmed by this passing. I will remember Ed for his eloquent statesmanship, a true human being that championed decency and fairness in all aspects of living. Ed was much like my own late father who would have been 85 years old this summer.

May your family be comforted by the great memories of Ed and his contributions to

this world. I know that the MDA Telethon won't be the same without Ed this year. He was one star who never ceased to shine.

~ Ronda Reed, Phoenix, Arizona

Source: The Associated Press

- 11. From the information, we can deduce that Ed McMahon. . . .
- A. was a TV celebrity.
- B. was a news broadcaster.
- C. was a movie actor.
- D. was a playwriter.
- 12. What information is NOT given?
- A. Who announced Ed McMahon's death
- B. Ed McMahon's age
- C. Where Ed McMahon died
- D. How Ed McMahon died
- 13. What do learn about Ronda Reed's father?
- A. That he is 85 years old
- B. That he presented the MDA Telethon
- C. That he worked with Ed McMahon
- D. That he is dead
- 14. Who was with Ed McMahon when he died?
- A. Ronald Reagan
- B. His family
- C. His friends and family
- D. His boss Johnny Carson
- 15. Why did the person who gave information about Ed McMahon's health condition NOT provide his name?
- A. Because he did it without permission
- B. Because he didn't know for sure
- C. Because he was a doctor
- D. Because he was close to Ed McMahon

# **HOMEWORK**

# Vocabulary - "T" Words

1. The four round, black things covering the metal wheels are known as
2. Two babies born at the same time to the same mother are
3. The usually white, thick stuff with a minty taste which is used to brush teeth with is called
4. Something you aim at is called a
5. The noise that follows lightning is
6. The traditional bird which is eaten for Thanksgiving in the U.S. and at Christmas in England is a
7. A person whose job is to cut and sew cloth into clothes is a
8. An instrument used to tell the temperature of things is called a
9. Trains, planes, ships, cars, and bikes are all forms of
10. A very strong and violent storm that is found in the Pacific is called a

## **ANSWER KEY**

- 1.tire
- 2.twin
- 3.toothbrush
- 4.target
- 5.thunder
- 6.turkey
- 7.tailor
- 8.thermometer
- 9. transportation
- 10 twister