

Part 4: Short Talks

Directions: In this part of test, you will hear several short talks. Each will be spoken just one time. They will not be printed in the real TOEIC test book, so you must listen carefully to understand and remember what is said.

In the TOEIC test book, you will read two or more questions about each short talk. The questions will be followed by four answers. You are to choose the best answer to each question

1. What is the purpose of the speech?

- A. To present an award
- B. To raise money for charity
- C. To introduce a speaker
- D. To announce a retirement

2. Which award did Samuel Jamison win from Business News Magazine?

- A. CEO of the Decade
- B. Man of the Year
- C. Most Creative Entrepreneur
- D. Keynote Speaker

3. How many businesses has Samuel Jamison started?

- A. two
- B. three
- C. several
- D. only one

4. What is the main purpose of the talk?

- A. To explain office procedures
- B. To identify a time problem
- C. To schedule an appointment
- D. To review a contract

5. Where are the time cards kept?

- A. On top of the clock
- B. In the manager's office
- C. Beside the clock
- D. In the lunchroom

6. What should the listener do when leaving for lunch?

- A. Inform the manager
- B. Record the time
- C. Check the clock
- D. Order take out

7. What is being announced?

- A. New fringe benefits
- B. Summer attractions
- C. A new company policy
- D. Employee raises

8. Who is the speaker addressing?

- A. A group of reporters
- B. Employees' families
- C. Company managers
- D. Fellow CEOs

9. How can employees receive a discount?

- A. By going to a baseball game
- B. By going to a baseball game
- C. By paying 40-percent off
- D. By using a special code

10. Where is this introduction most likely taking place?

- A. In a board room
- B. In an auditorium
- C. At a university
- D. At a hotel

11. What is the speaker mainly discussing?

- A. John Clayton's work career
- B. John Clayton's personal life
- C. John Clayton's wife, Karen
- D. John Clayton's accomplishments

12. What will happen next?

- A. The meeting will begin.
- B. Board members will vote.
- C. Martin Lynch will retire.
- D. John Clayton will speak.

HOMEWORK: Vocabulary

Vocabulary Quiz - "F" Words

1. Someone who works on the land, growing things is called a _____
2. Something you like the most is your ____
3. To apply for a driving license you have to fill out an application _____
4. A thick kind of mist for which London is famous is _____
5. Someone who acts silly or is a bit stupid is called a ____
6. Two weeks is also called a ____
7. Something which is easily broken or damaged is _____
8. Light brown marks on the skin are called ____
9. Something given away for no money is _____
10. Cooking in hot fat is called _