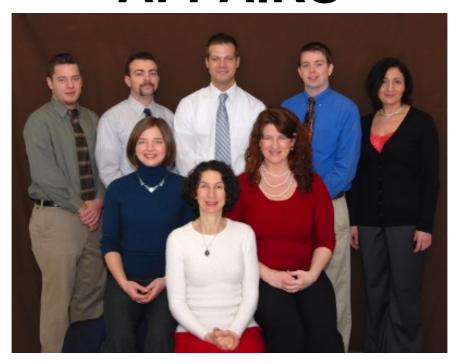
CHAPTER 2 **PERSONNEL AFFAIRS**



PART 1 PicturesPART 2 Question - Response

PART 3 Short Conversations

PART 4 Short Talks

PART 5 Missing Word

PART 6 Reading

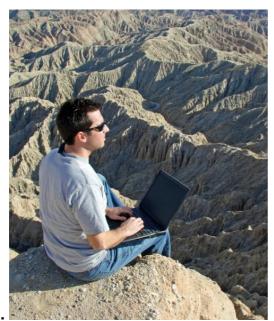
PART 7 Reading Comprehension



REVIEW HOMEWORK from TOEIC 1-7 (refer to TOEIC 1-7 for answers)



- 1.
- A. They are wearing a uniform.
- B. They are outside the office building.
- C. Women are holding candles.
- D. Men are wearing t-shirt.



- A. He is looking at the monitor.
- B. The laptop is on the ground.
- C. He is sitting on top of a hill.
- D. He is wearing eyeglasses.



- A. The men are looking at the woman.
- B. The woman is looking for a notebook.
- C. The woman is angry.
- D. They are looking at the laptop's monitor.



- A. She is making paper boats.
- B. She is sitting on the table.
- C. She is very busy.
- D. All papers are yellow.



- A. They are relaxing.
- B. They want to eat ice cream.
- C. They are ordering some coffee.
- D. The boss is drinking some tea.



- A. The old man is not smiling.
- B. All of them are smiling.
- C. All of them have long hair.
- D. The women have black hair.





- A. The man is looking at the woman.
- B. The woman is holding a pen.
- C. The woman is looking at the man.
- D. The man gives instructions to the woman.



- A. She is retrieving a file.
- B. All folders are in the shelves.
- C. She is taking a book from the shelf.
- D. She is wearing a necklace.





- A. He is looking at the door.
- B. She is giving her a present.
- C. She is doing a presentation.
- D. They are looking at the present.



- A. His background is colorful
- B. He is dancing on stage.
- C. He is talking to his friend.
- D. He is wearing jeans.

