

Part 3: Short Conversations

Directions:

In this part of the test, you will hear short conversations between two people. You will hear the conversation only once, so you must listen carefully to understand what the speakers say.

In the test book, you will read a question about each conversation. The question will be followed by four answer choices. You are to choose the best answer to each question.

1. What does the man mean?

- A. The electronics show is busiest for 5 days.
- B. Saturday and Sunday are the only exhibition days.
- C. Saturday and Sunday have the largest crowds of people.
- D. The exhibition is not interesting.

2. What is the situation?

- A. The computer isn't working properly.
- B. The screen isn't working properly.
- C. The computer is repeating lots of numbers.
- D. She is a computer expert.

3. Why is the sales manager late for meeting?

- A. He has been in his office for 20 minutes.
- B. He has been in a 20-minute meeting.
- C. He has been in a sales meeting.
- D. The salesman is in a production meeting.

4. Where can the man get the information?

- A. The collections department has the billing information.
- B. The computer has the billing information.
- C. Your company has the computer information.
- D. The supply manager has the bill.

5. When will the directors purchase the building?

- A. The office building may be sold in 6 to 10 days
- B. The office building may be leased in 10 days.
- C. The directors will decide in 6 to 10 days.
- D. The purchaser wants the office.

6. What is the man going to do?

- A. He will offer her an office proposal.
- B. He will get some takeout for her.
- C. He will bring her some drinks.
- D. He will help her with the report.

7. What is the woman being asked to do?

- A. Have another interview.
- B. Resubmit a resume.
- C. Ask Donald if he has her resume.
- D. Check the printer.

8. What does man suggest to do?

- A. Delay everything for three weeks.
- B. Send notices for a new shipment policy.
- C. Delay some of the emails.
- D. Delay some of the shipments.

9. Why can't the man go to the conference?

- A. He thinks it would be bored.
- B. He didn't like France.
- C. He didn't read the company memo.
- D. The conference is about wineries.

10. How will the company be different?

- A. The inventory check will be rescheduled.
- B. The warehouse will be closed.
- C. The whole company will be closed.
- D. Next Wednesday the sales office will be closed.

11. What kind of thing that Lisa didn't do?

- A. Typed the letters
- B. Got the mails
- C. Take the telephone messages
- D. Make a coffee

12. What time is it?

- A. 3:00
- B. 5:00
- C. Just before 1:00
- D. 2:30

13. Who is the woman talking to?

- A. Her boss.
- B. the receptionist
- C. the new supplier
- D. a new employee

14. What is the man going to do next?

- A. He will file records.
- B. He's going to call Mr. Davis.
- C. He's going to grab a sandwich.
- D. He'll take a rest.

15. What are they talking about?

- A: A typing job
- B: Their vacation
- C: A product demo
- D: leadership seminar