

Questions 7-9:

Respond to questions using information provided

Directions:

In this part of the test, you will answer three questions based on the information provided. You will have 30 seconds to read the information before the questions begin. For each question, begin responding immediately after you hear a beep. No additional preparation time is provided. You will have 15 seconds to respond to Questions 7 and 8 and 30 seconds to respond to Question 9

Business Trip Schedule for Ellen Cole , April 14

- 5:00 A.M Taxi to JFK International Airport
- 6:30 A.M Departure US Airways Flight 523 from JFK to Ottawa, Canada
- 7:30 A.M Arrive at Ottawa . OCC National Marketing Manager – Stephanie Strong will see you at the airport
- 8:30 A.M Arrive -OCC Headquarter. Meet senior managers of OCC-coffee and tour the company's facilities
- 10:30 A.M Signing of Contract with Samuel Harding, CEO OCC
- 12:00 NN Lunch with Ms. Strong and Harding at Lighthouse Restaurant
- 2:00 P.M Meeting with Fredrick Simms , National Sales Manager, to discuss the 5 year profitability of the business in Asian countries
- (Note: Mr. Vladimir may attend but the attendance has yet to be confirmed)*
- 4:00 P.M Meeting with Joules Pascal, National Finance Director, to discuss the 5 year budget
- 5:00 P.M Taxi back to Ottawa Airport*
- 7:00 P.M US Airways Flight from Ottawa to New York

*A later flight can be arranged for you if you would prefer to have meal before leaving.

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Question 7:

Hi, this is Ellen Cole. I haven't received the itinerary for the business trip on the 14th of April to Ottawa yet. At this time, could you just confirm couple of information for me. Could you tell me which airport I would be flying from and tell me the departure time, please?

Question 8:

Mr Vladimir mentioned his willingness to attend the meeting on that day, would that still be possible?

Question 9:

I am scheduled to have a meeting with Fredrick in the afternoon, but I'm curious to know what the rest of the schedule for the afternoon will involve.