

## HOMEWORK: 4-3

Kindly give the definition of the following words and make the sentences.

**1. antibiotic** - any of a large group of chemical substances, as penicillin or streptomycin, produced by various microorganisms and fungi, having the capacity in dilute solutions to inhibit the growth of or to destroy bacteria and other microorganisms, used chiefly in the treatment of infectious diseases.

**Sample Sentence:** It's a good antibiotic.

**2. drape** - to arrange, hang, or let fall carelessly

**Sample Sentence:** Don't drape your feet over the chair!

**3. incumbent** - holding an indicated position, role, office, etc. currently

**Sample Sentence:** The incumbent officers of the club are late.

## TOEIC 4-4 Short Talks

### Teacher's Manual

In Part IV you will listen to a short talk. It might be an announcement, a radio advertisement, or a telephone recording. You will listen to the talk and read a few questions about it.

### Listening Comprehension Transcript

Hi, this is Adam Swanson calling for Ron Jaworski. It's about 3 on Friday afternoon. Ron, I had something come up at the last-minute, so I won't be able to meet with you and Pete Schilling Monday as we had planned. I'd like to reschedule for later in the week, if that works for you and Pete. I'm available late Tuesday and Thursday afternoons, but early morning Wednesday or Friday would actually be best for me. We could still meet at Pete's office, as we planned, or I'd be able to meet somewhere else if it's more convenient for you. Sorry about the cancellation. Please call me as soon as you can after hearing this. My cell is 886-2468, or you can call my office at 351-9823 and leave a message with my secretary, Crystal Gains. Thanks, Ron. I'll talk to you soon.

1. Who is the message for?
  - a. Adam Swanson
  - b. Ron Jaworski**
  - c. Pete Schilling
  - d. Crystal Gains
2. What is the main purpose of the message?
  - a. To reschedule an appointment**
  - b. To explain a meeting cancellation
  - c. To propose a new meeting topic

- d. To change a meeting location
- 3. What will the listener probably do next?
  - a. Cancel Monday's meeting
  - b. E-mail Crystal Gains
  - c. Return the phone call**
  - d. Take a long vacation

### Listening Comprehension Transcript

Feeling run down? Low on energy? Like you'll never make it through the day? Then it's time for you to Rev Up. One package of Rev Up contains enough vitamins and minerals to energize you for five straight hours. And the best part is, you won't come crashing down even more tired than when you started. Mix amazing Rev Up with a glass of cold water, and you'll feel energized and ready to tackle the busy day ahead of you. Rev Up contains more than 100 percent of the vital nutrients your body needs to help you think clearly and perform at maximum efficiency. Rev Up comes in three great flavors -- grape, lime and cherry -- and is available at supermarkets throughout the Tri-County area. When you're down, Rev it Up, with Rev Up

- 4. What is being advertised?
  - a. Heart medication
  - b. An energy drink**
  - c. A cola beverage
  - d. Instant coffee
- 5. What does the speaker claim about Rev Up?
  - a. It will make you stronger.
  - b. It is a new type of drug.
  - c. It will leave you tired.
  - d. It works for five hours.**
- 6. Where can people buy Rev Up?
  - a. In pharmacies
  - b. In supermarkets**
  - c. Only online
  - d. At coffee shops

### Listening Comprehension Transcript

Tomorrow's issue will be the last one for our newspaper. We all knew this day was coming, and it is a sad day. We lost almost \$20 million last year, and the owners have tried to sell the paper but no one wants to buy it in this economy. I want to thank all of

you, all the editors, writers, photographers, page designers, printers -- everyone who helped make this paper a city institution for the past 150 years. It's been a pleasure and an honor working with you and supervising you. As you've heard, we will continue to have an online news site with a staff of 25. This re-designed website will begin tomorrow. We hope that it will help fill the gap left by the departed print product. Meanwhile, we have one more issue to put out. Let's get to work and make it the best it can be.

7. Who is the intended audience?
  - a. The general public
  - b. University students
  - c. Newspaper employees**
  - d. Magazine advertisers
  
8. Who most likely is the speaker?
  - a. Publisher**
  - b. Reporter
  - c. Photographer
  - d. Customer
  
9. What will begin tomorrow?
  - a. A new TV program
  - b. A news website**
  - c. A newspaper
  - d. A recession

## **HOMEWORK:**

Kindly give the definition of the following words and make the sentences.

- 1. logistics**
- 2. futures product portfolio**
- 3. abbreviate**