



English Teachers On Call

## TOEIC 1-5 Incomplete Sentence

### Teacher's Manual

#### HOMEWORK :

1) "It's cold outside kids, wear your mufflers", would you put on a -

- a) heavy wool coat
- b) rubber boots
- c) long scarf
- d) gloves

2) "I was all dressed up in spats", did the man wear -

- a) a tuxedo
- b) a silk dinner jacket
- c) coverings for his shoes
- d) white gloves

3) "He wore his bib and tucker", was he wearing -

- a) a swimsuit
- b) a tuxedo
- c) jeans and a T-shirt
- d) casual nightwear

4) "He was seen in his white fronts", in America you would say -

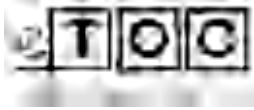
- a) boxing shorts
- b) briefs
- c) naked as a jay bird
- d) pajamas (or jam-jams as they say in England)

5) "What did he say his moniker was?" You are asking his -

- a) rank in the military
- b) occupation
- c) marital status
- d) name

6) "She just lavished on him." She -

- a) served his every need
- b) wanted a divorce
- c) wanted to go shopping all the time
- d) wanted him to take a bath



Part V marks the beginning of the reading skills section. In this section you will read a sentence that has one blank spot. There will be four choices of words or phrases to choose from. You will have to choose the one that you think completes the sentence. When the sentence is complete it must be grammatically correct.

Example 1:

First you will read a sentence with a blank.

Despite having four years of experience in software programming, Mr. Jones hadn't used a word processing program \_\_\_\_\_.

Next you will read four choices. Choose the word or phrase that best fits into the blank.

- a) prior
- b) advanced
- c) previous
- d) before

Explanation 1:

Choice A is an adjective. (I have a prior engagement.)

Choice B is a verb. (I advanced the money to her.)

Choice C is an adjective. (That was my previous job.)

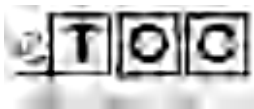
The correct answer is D. The sentence requires an adverb.

- 1) All corporate flight \_\_\_\_\_ must be authorized by the appropriate department manager.
- a. trips
  - b. seminars
  - c. leave
  - d. arrangements
- 2) The off-shore drilling platform is \_\_\_\_\_ by boat and helicopter.
- a. accessible
  - b. destination
  - c. travel
  - d. transported



- 3) Doctors are convinced that many major health problems can be \_\_\_\_\_ by simple lifestyle changes.
- diagnosed
  - detected
  - performed
  - prevented
- 4) After the beginning of the year, students will \_\_\_\_\_ register on-line.
- in order to
  - have
  - be able to
  - must
- 5) Martin Communications has tendered an offer to \_\_\_\_\_ with Metro Broadband.
- dissolve
  - contract
  - merge
  - complete
- 6) The contract for the new leasing agreement is \_\_\_\_\_ ready for you to sign.
- once
  - soon
  - now
  - forever
- 7) The new loading dock for incoming delivery trucks plans \_\_\_\_\_ by the end of this month.
- opened
  - open
  - to open
  - opening
- 8) We were not satisfied with the \_\_\_\_\_ of the paper menus, so we sent them back.
- thick
  - thickly
  - thickness
  - thicker
- 9) Meeting Room B will be unavailable \_\_\_\_\_ the next three weeks due to repairs.
- in
  - over
  - at
  - about

- 10) In case of computer failure or malfunction, please \_\_\_\_\_ to the technical manual for assistance.
- inquire
  - browse
  - check
  - refer
- 11) Please fill out your paper work \_\_\_\_\_ company guidelines.
- in accordance with
  - accordingly
  - according
  - accord
- 12) The Sales Department, in light \_\_\_\_\_ the recent drop in sales, warns that earnings may be down this quarter.
- of
  - by
  - at
  - on
- 13) As part of its new fall sales \_\_\_\_\_, Mika Motors will offer big rebates on all new vehicles.
- promoted
  - promote
  - promoting
  - promotion
- 14) Guests of the hotel can \_\_\_\_\_ a free breakfast buffet coupon at the concierge desk.
- consume
  - refund
  - obtain
  - inquire
- 15) Staff filing travel expense accounts are reminded to fill out their applications as \_\_\_\_\_ as possible.
- long
  - timely
  - inaccurately
  - loud





English Teachers On Call HOMEWORK:

Identify the correct tense for each sentence.

1. John raised vegetables and later sold them. (past)
2. John sold vegetables that he had raised. (past perfect)
3. Renee washed the car when George arrived (simple past)
4. Renee had washed the car when George arrived. (past perfect)
5. Betty taught for ten years. (simple past)
6. Betty has taught for ten years. (present perfect)
7. Saturday I will finish my housework. (simple future)
8. By Saturday noon, I will have finished my housework. (future perfect)

Property of eTOC English Teachers On Call