

PART 5-D Incomplete Sentence

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English Teachers On Call

TOEIC WORKBOOK PART 5-D INSTRUCTION:

In Part 5 of TOEIC marks the beginning of the reading skills section. In this section you will read a sentence that has one blank spot. There will be four choices of words or phrases to choose from. You will have to choose the one that you think completes the sentence. When the sentence is complete it must be grammatically correct.

5. Our company wants its customers _____.

- a.) satisfies c.) satisfied
- b.) satisfying d.) satisfy

6. I'll have my secretary _____ for the documents.

- a.) will sign c.) sign
- b.) signs d.) to sign

7. Before the prime minister arrived, the police ordered the area _____.

- a.) clear c.) clearing
- b.) cleared d.) to be clear

8. We forced our competitors _____ their prices.

- a.) to low c.) lowered
- b.) to lower d.) lowering

9.) With some effort, Ms. White got her schedule _____.

- a.) to change
- b.) changed
- c.) change
- d.) changing

10.) The boss had me _____ all of last year's sales figures.

- a.) to check
- b.) checked
- c.) checking
- d.) checks

11. The airport guard made us _____ our pockets at the security gate.

- a.) empty
- b.) to empty
- c.) emptying
- d.) emptied

12. The architects want all the hallways _____.

- a.) widen
- b.) widened
- c.) widening
- d.) to wide

13. If you _____ how to use the word processor, ask any one of us.

- a.) won't understand
- b.) don't understand
- c.) understood
- d.) not understand

14. If you aren't able to finish the letter now, _____ it later.

- a.) you could have done
- b.) you have done
- c.) you can do
- d.) you will can do

15. If you _____ to cancel your reservations, please do so forty-eight hours before that date.

- a.) needed
- b.) will need
- c.) need
- d.) had needed

16. The marriage wouldn't be so good if they _____ so well with each other.

- a.) communicated
- b.) didn't communicate
- c.) don't communicate
- d.) communicate