

## get back to someone

contact someone *as a reply* by phone, email, fax, etc.



### MORE EXAMPLES

"I don't have that information right now. I'll **get back to** you later."

"Please **get back to** me by email or phone."

## as far as I know

based on the information I have

Say this when you might be wrong.



### MORE EXAMPLES

A: "Is Ali going to the meeting?"

B: "Yes. **As far as I know**, he's going. Bob told me everyone is going."

"There was a fire at the bank! **As far as I know**, nobody was hurt. That's what I heard on the radio."

## How was something?

It's polite to ask about someone's recent experience.

Say this to know if it was good or bad.



### MORE EXAMPLES

A: "**How was** your vacation?"

B: "It was great, thanks."

A: "**How was** the conference?"

B: "Interesting. There were a lot of good speakers."

## show someone around

take someone for a tour



### MORE EXAMPLES

“Welcome to Boston. I’ll **show** you **around** the city tonight.”

“We’re interested in buying this house. Could you **show** us **around**?”

For *interested in*, see page 205

## stand for

mean

Say this when only the first letters of words are used.



### MORE EXAMPLES

"U.S.A. **stands for** United States of America."

A: "What does FYI **stand for**?"

B: "It **stands for** 'for your information'."



## make yourself / yourselves at home

**please feel relaxed and comfortable**

Say this to welcome guests to your home.



### MORE EXAMPLES

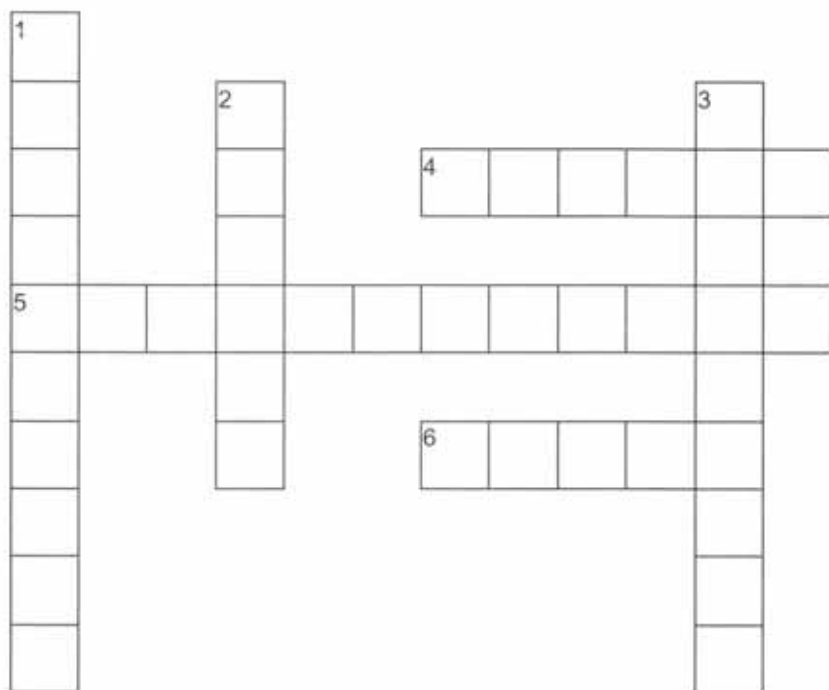
“Hi James. Come in and **make yourself at home**. Let me take your coat.”

A: “May I use your phone?”

B: “Go ahead. **Make yourself at home**.”

For *go ahead*, see page 110

## GRAB A PENCIL! • Puzzle #40



### ACROSS

- 4) "I need Gloria's phone number." ■ "Okay. I'll find it. Then I'll get \_\_\_ \_\_\_ you."  
5) "We have a visitor from Canada. Last night I \_\_\_ him \_\_\_ our city."  
6) "Is there a meeting today?" ■ "Yes, as \_\_\_ \_\_\_ I know it's at 3 o'clock. That's what Bob told me."

### DOWN

- 1) "Welcome to our house, Steve. Please relax and make \_\_\_ \_\_\_ home."  
2) "\_\_\_ \_\_\_ the party last night?" ■ "It was fun."  
3) "C.O.D. \_\_\_ \_\_\_ 'cash on delivery'."

*For answers, see page 367*