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TOEIC PART 6

Text Completion

DIRECTIONS:

You will read some passages of text, such as an article, a letter, a form, and an e-mail. In each reading passage there will be three blanks to fill in. You will read four possible choices for each blank. You should read the entire passage to make sure you choose the correct choice in context.

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1.
 - A. am impressed with
 - B. was impressed in
 - C. impressed with
 - D. impressed in

**Ms. Talia Richardson
Restaurant Manager
Tapea Restaurant Group
56 Main St.
Centreville, VA 20122**

Dear Ms. Richardson,

It's my pleasure to provide this letter of recommendation for Charlie, who worked as a server at Solera Restaurant for the past two summers. As Charlie's direct manager who worked closely with him throughout his time here, I was _____ his work ethic, friendly personality, and ability to work well under pressure.

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2.

- A. determination
- B. determined
- C. demonstration
- D. demonstrated

As a server at Solera, Charlie _____ superlative customer service. Our clientele is a mix of long-term patrons and visiting tourists, and Charlie was personable and professional toward all. Even when things got hectic during peak business hours, Charlie kept up his energy level and attention to detail.

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3.
A. next
B. throughout
C. every
D. all days

To learn more about hospitality management, Charlie set up meetings with me _____ the summer to discuss my responsibilities as Restaurant Manager.

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- 4.
- A. his call for duty
 - B. call for duty
 - C. call of duty
 - D. the call of duty

Last summer, Charlie went above and beyond _____ to help us host large functions. In particular, he assisted in planning a graduation party for over 60 people and a bat mitzvah for 75.

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- 5.
- A. managerial skilled
 - B. managerial skills
 - C. manager skills
 - D. meager skills

Charlie has my highest recommendation for the position of Assistant Restaurant Manager. He consistently impressed me and the rest of the staff with his work ethic, customer service, and burgeoning _____ . Please don't hesitate to contact me for any further information. Thank you for your time.

Sincerely,

Janet Child
Restaurant Manager
Solera Restaurant
jchild@solera.com
(866) 811-5546

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- 6.
- A. privately held mortgage
- B. private held mortgage
- C. mortgage private held
- D. mortgage held private

Dear Valued Customers,
The merger of Springfield Mortgage and Doe Mortgage in the first quarter of 2002 has given us more working assets, and has made the company one of the largest

companies in the nation, while keeping us small enough to meet your individual needs.

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- 7.
- A. ones of the lowest
- B. one of the lowest
- C. among the lowest
- D. some of the lowest

Starting January, we will be known as Doe Mortgage. Our rates are _____ in the industry, as noted in the January paper. You can still reach us at the same location.

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- 8.
- A. you've become to expect
 - B. you have seen to expect
 - C. you've come and expect
 - D. have come to expect

Please remember I am still available to help you and your friends with your financial needs. Feel free to call or stop by. You will find us eager to give the same professional service that you _____ from Doe Mortgage.
Doe and Jang, Inc.

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- 9.
- A. submitted to
 - B. entry by
 - C. received from
 - D. received by

CONGRATULATIONS!

We are pleased to announce that Jane Danes of Doe Elementary School is the winner of our essay contest, "What the Constitution Means to Me." The judges chose her entry out of 43 essays _____ elementary students all over the city.

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10.

- A. will have been published
- B. is published
- C. has been published
- D. will be published

Jane, a fifth-grader, is the daughter of John and Mary Danes of Springfield. She will receive a \$50 savings bond, and her essay _____ in the Springfield Herald Sunday, July 6. Congratulations, Jane!

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11.

- A. unexceptional
- B. outstanding
- C. outlandish
- D. outspoken

We also want to congratulate all of the students who entered; we received many _____ essays. Our only regret is that there can only be one winner. Every student who entered will receive a certificate of participation.

Department of Education
District Office

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