

Printing of this document is strictly prohibited.

TOEIC PART 6

Text Completion

DIRECTIONS:

You will read some passages of text, such as an article, a letter, a form, and an e-mail. In each reading passage there will be three blanks to fill in. You will read four possible choices for each blank. You should read the entire passage to make sure you choose the correct choice in context.

Printing of this document is prohibited.

1.
 - A. have double-checked
 - B. had double-checked
 - C. double-checked
 - D. double-check

**Cecilia Chapman
711-2880 Nulla St.
Mankato Mississippi 96522**

Dear Ms. Chapman:

We are very sorry that your toaster does not function as you expected. Before we ship any toaster, we _____ every function, so your problem may be one you can solve quite easily.

Printing of this document is prohibited.

Printing of this document is strictly prohibited.

2.

- A. by rotating
- B. by fixing
- C. by lifting
- D. by pushing

When the bread does not go down, you can usually correct the problem _____ the screw on the bottom of the toaster a turn or two to the right.

Printing of this document is strictly prohibited.

Printing of this document is strictly prohibited.

- 3.
- A. simple return
 - B. return simply
 - C. simply return
 - D. return simple

If that adjustment does not solve the problem, _____ the toaster to our nearest outlet to receive a replacement or a refund. Your Doe toaster should give you many years of trouble-free service.

Sincerely,
Doe and Jang Inc.

Printing of this document is strictly prohibited.

Printing of this document is prohibited.

- 4.
- A. contingent plans
- B. conspiracy plans
- C. conspicuous plans
- D. contingency plans

Management's Announcement:

We trust we will avoid the strike threatened by the local metal workers' union next week. But in case we don't, we need to have _____ in place.

Printing of this document is prohibited.

Printing of this document is prohibited.

5.

A. do not avoid confrontation

B. avoid confrontation

C. avoid construction

D. do not avoid construction

To begin with, please handle all current orders immediately so we will have no backlog. Since management and non-union personnel will be required to take over many functions, please let your supervisor know in which areas you feel most qualified to work. If a picket line forms in front of the building, _____ by entering through the underground parking area.

Printing of this document is prohibited.

Printing of this document is strictly prohibited.

- 6.
- A. rich a settlement
 - B. rich the settlement
 - C. reach a settlement
 - D. reach a sentiment

We will be working around the clock to _____ so no one will suffer unduly from the strike. Your help will be appreciated. Thank you for your hard work and support.

The Management

Printing of this document is strictly prohibited.

Printing of this document is prohibited.

**Iris Watson
P.O. Box 283 8562 Fusce Rd.
Frederick Nebraska 20620
(372) 587-2335**

- 7.**
- A. upheld**
 - B. held**
 - C. uphold**
 - D. hold**

Dear Ms. Watson,

I hope you agree that I have _____ my end of my lease with you since we moved in over a year ago.

Printing of this document is prohibited.

- 8.
- A. however
 - B. nevertheless
 - C. in addition
 - D. consequently

However, something has developed that the lease does not cover; _____, I want to modify the lease to address that need so that there are no misunderstandings.

Printing of this document is prohibited.

Printing of this document is strictly prohibited.

- 9.
- A. moving in
 - B. moving out
 - C. moving on
 - D. moving up

My niece will be _____ with us on May 5. Since she is family, I trust you will allow her to stay with us without an increase in the rent. The current lease seems to require a rent increase for non-family members.

Printing of this document is strictly prohibited.

Printing of this document is strictly prohibited.

10.

- A. to contract
- B. contracting
- C. confirming
- D. to confirm

I want to clarify that provision in writing so there will be no question about her living with us. Would you please write me _____ my understanding of that provision?

I would appreciate it if I could hear from you soon.

Sincerely,

Ms. Celeste Slater