

Printing of this document is strictly prohibited.

# TOEIC PART 6

## Text Completion

## DIRECTIONS:

You will read some passages of text, such as an article, a letter, a form, and an e-mail. In each reading passage there will be three blanks to fill in. You will read four possible choices for each blank. You should read the entire passage to make sure you choose the correct choice in context.

Printing of this document is prohibited.

**To: Bob Smith  
<bobsmith@citylegal.com>  
From: Barbara Jones  
<barbara@paperpaper.net>  
Date: July 18th  
Subject: Invoice correction**

1.
  - A. we will send
  - B. that was sent
  - C. we are sending
  - D. to send

**Dear Mr. Smith,  
This letter is to inform you of a  
mistake in the last invoice  
\_\_\_\_\_ on June 14th.**

Printing of this document is prohibited.

Printing of this document is strictly prohibited.

- 2.
- A. should have been
  - B. will be
  - C. has been
  - D. will be

In the invoice we incorrectly billed you for three cases of A4 copy paper. By mistake we did not charge you the correct amount which \_\_\_\_\_ four cases, not three.

Printing of this document is strictly prohibited.

Printing of this document is prohibited.

3.  
A. about  
B. over  
C. on  
D. up

We apologize for the error. If it is convenient for you, we will just add the unpaid amount of one case of A4 paper \_\_\_\_\_ your next billing.

Printing of this document is prohibited.



Printing of this document is strictly prohibited.

- 4.
- A. has developed
  - B. will be developed
  - C. develop
  - D. to develop

## Public Notice: Landscaping Job

The city council has recently agreed to spend an estimated three million dollars \_\_\_\_\_ the city park near the harbor.

Printing of this document is strictly prohibited.

Printing of this document is strictly prohibited.

5.  
A. about  
B. in  
C. at  
D. on

Local landscaping contractors are encouraged to visit the city council website ([www.harborcit-cc.org](http://www.harborcit-cc.org)) in regards to how to bid \_\_\_\_\_ work for the project.

Printing of this document is strictly prohibited.

Printing of this document is strictly prohibited.

All bids \_\_\_\_\_ submitted  
by August 13, 2010.

- 6.
- A. were
  - B. must be
  - C. will be
  - D. have been



Printing of this document is prohibited.

- 7.
- A. aired
- B. covered
- C. hunted
- D. portrayed

25 October

Ms. Sally Salhit  
Channel 3 TV  
2000 Pine Road  
Buffalo, New York

Dr. Ms. Solis,

I am writing to request permission to use portions of your recent episode about the migrating patterns on black bears in your recent episode of 'Animals of the North' that \_\_\_\_\_ November 15th.

Printing of this document is prohibited.

Printing of this document is prohibited.

- 8.
- A. which
  - B. that
  - C. with
  - D. were

All excerpts from your television show would only be shown to students at Westside High. As an educational institution \_\_\_\_\_ limited means

Printing of this document is prohibited.

Printing of this document is prohibited.

- 9.
- A. evaluation
  - B. remuneration
  - C. destination
  - D. recognition

we are unable to pay for any of the content with monetary compensation, but we would give your show proper \_\_\_\_\_ as the sole provider of the content

Printing of this document is prohibited.

Printing of this document is prohibited.

10.

A. still

B. already

C. not yet

D. no longer

To: Tim Belic

<timbelic@yaboo.mail>

From: Melisa

[Brentmb@cablestream.net](mailto:Brentmb@cablestream.net)

Mr. Belic,

Thank you for your letter informing us that your cable package \_\_\_\_\_ contains many of the channels you ordered.

Printing of this document is prohibited.

Printing of this document is strictly prohibited.

**11.**

- A. technique**
- B. technician**
- C. technical**
- D. technically**

**Over the weekend, our facilities experienced a rare \_\_\_\_\_ failure that caused some cable channels to be disrupted.**

Printing of this document is strictly prohibited.



Printing of this document is strictly prohibited.

12.

- A. are
- B. had
- C. have been
- D. will have been

Our technicians insist that the problem will be fixed shortly. We will notify you when services \_\_\_\_\_ resumed.