



TOEIC PART 4

Short Talks

Directions:

In this part of test, you will hear several short talks. Each will be spoken just one time. They will not be printed in the real TOEIC test book, so you must listen carefully to understand and remember what is said. In the TOEIC test book, you will read two or more questions about each short talk. The questions will be followed by four answers. You are to choose the best answer to each question.

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Question 1

Where does the woman work?

- a. in a shop
- b. in a doctor's surgery
- c. in a train station
- d. in a factory

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Question 2

What should someone do if they make a mistake on the records?

- a. correct the mistake using pencil
- b. use correction fluid
- c. draw one line through the mistake
- d. use a colored pen to highlight the mistake

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Question 3

What does the woman tell her colleagues to do with the records?

- a. file them away
- b. give them to the administration manager
- c. put them in a box
- d. give them to the patient



Question 4

Where does this announcement take place?

- a. on a coach
- b. on a train
- c. a train station
- d. an airport

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Question 5

When will they arrive in London?

- a. 8 minutes late
- b. 18 minutes late
- c. 80 minutes late
- d. on time

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Question 6

In Coach D...

- a. you cannot listen to music.
- b. you can buy food and drinks.
- c. you need to be quiet.
- d. you can hear on the train speakers.

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Question 7

The people at the conference make signs for...

- a. roads
- b. shops
- c. advertisements
- d. restaurants

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Question 8

What time will the lecture begin?

- a. 11:00
- b. 11:30
- c. 12:00
- d. 12:30

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Question 9

Where is the Angel Room?

- a. on this floor
- b. on the next floor up
- c. on the next floor down
- d. two floors down.

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Question 10

What is NOT available on the ground floor of the library?

- a. computers
- b. information desk
- c. photocopying facilities
- d. books

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Question 11

Where can you find science books?

- a. in the basement
- b. on the ground floor
- c. on the first floor
- d. on the second floor

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Question 12

Which of the following is true about meeting rooms?

- a. They are on the ground floor.
- b. You don't have to pay to use them.
- c. You need to book them at the information desk.
- d. The meeting rooms are usually locked.

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Question 13

Who is the woman talking to?

- a. her boss
- b. a new employee
- c. her secretary
- d. an important visitor

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Question 14

What time can the man start work?

- a. 7.00
- b. 8.00
- c. between 7.00 and 9.30
- d. between 8.00 and 9.30

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Question 15

What does the woman want the man to do first?

- a. read some information
- b. a quiz
- c. fix the computers
- d. see the building

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