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## **PART 2 QUESTION – RESPONSE**

FOR THIS PART OF THE EXAM, YOU WILL LISTEN TO 20 QUESTIONS, AND WILL HEAR THREE SPOKEN RESPONSES. YOU MUST DECIDE THE BEST RESPONSE FOR EACH QUESTION. THERE WILL BE AN EIGHT-SECOND PAUSE BETWEEN EACH QUESTION.

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## STRATEGY: KNOW THE DIRECTIONS

IT IS IMPORTANT TO UNDERSTAND WHAT YOU ARE BEING ASKED TO DO BEFORE YOU TAKE THE TEST. THE DIRECTIONS WILL LOOK SOMETHING LIKE THIS:

**DIRECTIONS:** YOU WILL HEAR A QUESTION OR STATEMENT AND THREE RESPONSES SPOKEN IN ENGLISH. THEY WILL BE SPOKEN ONLY ONCE AND WILL NOT BE PRINTED IN YOUR TEST BOOK. CHOOSE THE BEST RESPONSE TO THE QUESTION OR STATEMENT AND MARK THE LETTER ON YOUR ANSWER SHEET.

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## LISTEN TO A SAMPLE QUESTION:

MAN: WHERE IS THE MEETING ROOM?

NARRATOR: A

WOMAN: TO MEET THE NEW SUPERVISOR.

NARRATOR: B

WOMAN: IT'S THE SECOND ROOM ON THE LEFT.

NARRATOR: C.

WOMAN: NO, AT THREE O'CLOCK.

CHOICE (B), IT'S THE SECOND ROOM ON THE LEFT, BEST ANSWERS THE QUESTION.

# STRATEGY: KNOW THE QUESTION TYPES

THE QUESTION TYPES FOR PART II CAN BE DIVIDED INTO FOUR BROAD CATEGORIES:

1. WH- INFORMATION
2. CHOICE
3. YES/NO
4. TAG

# WH- INFORMATION QUESTIONS

WH- INFORMATION QUESTIONS ARE THE MOST COMMON TYPE OF QUESTION ON THE EXAM. THEY USE QUESTION WORDS (WHO, WHAT WHERE, WHY, WHEN, AND HOW). THEY ASK ABOUT DETAILS AND REQUIRE ANSWERS THAT PROVIDE SPECIFIC INFORMATION. THE CORRECT ANSWERS ARE USUALLY NOT SIMPLY "YES" OR "NO."

# CHOICE QUESTIONS

**CHOICE QUESTIONS** ASK ABOUT CHOICES AND PREFERENCES. THEY REQUIRE ANSWERS THAT PROVIDE SPECIFIC INFORMATION. CHOICE QUESTIONS OFTEN USE THE INITIAL QUESTION WORD WHICH.

**WHICH SUIT DO YOU LIKE BETTER? THE BLUE ONE.**

THE EXPECTED ANSWER SHOULD INDICATE A SPECIFIC CHOICE OR PREFERENCE:

OFTEN, CHOICE QUESTIONS PRESENT THE CHOICES USING THE WORD OR:

**WOULD YOU LIKE COFFEE OR TEA? COFFEE, PLEASE, WITH A LITTLE CREAM.**

THE EXPECTED ANSWER SHOULD INDICATE A SPECIFIC CHOICE OR PREFERENCE

# YES/NO QUESTIONS

YES/NO QUESTIONS REQUIRE AN ANSWER THAT IS "YES," "NO," OR AN EXPRESSION OF UNCERTAINTY, SUCH AS, "I DON'T KNOW" OR "I'M NOT SURE."

ARE YOU GOING TO THE CONFERENCE IN SAN FRANCISCO?

THIS QUESTION REQUIRES A YES/NO RESPONSE-EITHER "YES," "NO," OR AN EXPRESSION OF UNCERTAINTY:

YES, I AM.      NO, I'M NOT.      I'M NOT SURE.

# TAG QUESTIONS

**TAG QUESTIONS** COME AT THE END OF SENTENCES. THEY ARE USED TO CHECK INFORMATION, ASK FOR AGREEMENT, OR FIND OUT WHETHER SOMETHING IS TRUE. THEY ARE MORE COMMON IN SPOKEN ENGLISH THAN THEY ARE IN WRITTEN ENGLISH.

**CHRIS WORKS IN THE ACCOUNTING DEPARTMENT, DOESN'T HE?**

IN THIS CASE, THE QUESTION IS CHECKING WHETHER OR NOT CHRIS WORKS IN THE ACCOUNTING DEPARTMENT. THE SPEAKER THINKS THIS MIGHT BE TRUE BUT IS NOT SURE. NOTICE THAT THE EXPECTED ANSWER IS "YES," "NO," OR AN EXPRESSION OF UNCERTAINTY:

**NO, HE WORKS IN THE MARKETING DEPARTMENT.**



## QUESTION 1

WE ARE HAVING A MEETING TOMORROW. CAN YOU MAKE IT?

A. THE MEETING STARTS AT NOON.

B. I'M AFRAID I CAN'T.

C. I CAN MAKE IT TO THE AIRPORT ON TIME.

## QUESTION 2

WE'RE PLANNING ON GOING AT 10 O'CLOCK. IS THAT OK?

A. I'LL HELP YOU PLAN AHEAD.

B. THE TIME NOW IS 10 O'CLOCK.

C. NO PROBLEM. I AM DONE WITH ALL MY TASKS.

## QUESTION 3

IS ALAN ATTENDING?

A. ALLAN ATTENDED THE FAREWELL PARTY.

B. ATTENDING THE MEETING IS YOUR PRIORITY

C. HE IS ILL AND NEEDS TO TAKE A REST.

## QUESTION 4

WHEN IS IT TAKING PLACE?

A. AT THE LOBBY.

B. IN ABOUT 4 HOURS.

C. PLEASE PLACE IT ON THE COUNTER.

## QUESTION 5

WHAT CAN I DO FOR YOU SUSAN?

A. OH, COULD YOU HELP ME FIND THIS FILE?

B. YES, THANKS.

C. I CAN DO IT FOR YOU.

## QUESTION 6

DOUG, CAN I TALK WITH YOU FOR A MOMENT?

A. WHAT'S THE MATTER?

B. LET'S SAVE THE BEST FOR THAT MOMENT.

C. SURE, I'LL TALK TO DOUG.

## QUESTION 7

COULD YOU GIVE ME AN APPROXIMATE TIMELINE?

A. YES, I HAVE GIVEN IT TO TINA.

B. PERFECT TIMING!

C. WOULD A MONTH BE ENOUGH?

## QUESTION 8

ARE ALL SHIPMENTS AFFECTED?

A. THE TYPHOON HAS AFFECTED SEVERAL AREAS.

B. EVERYTHING IS OKAY EXCEPT FOR THE LAST SHIPMENT.

C. ALL SHIPMENTS WILL BE CHECKED WHEN THEY ARRIVE.



## QUESTION 9

HOW DOES THAT AFFECT DELIVERIES?

A. I'M NOT SURE. I'LL GO ASK BILL.

B. IT WILL BE DELIVERED IN TWO DAYS.

C. IT AFFECTS EVERYONE INVOLVED IN THE PROJECT.

## QUESTION 10

WHERE ARE MOST OF OUR SUPPLIERS LOCATED?

A. IT IS LOCATED NEXT TO THE BANK.

B. IN THE MAIN STORAGE ROOM.

C. OVERSEAS

## QUESTION II

IS THERE ANY WAY AROUND THESE DELAYS?

A. WE CAN'T HELP BUT WAIT.

B. THE FLIGHT WAS DELAYED.

C. IT'S AROUND THE CORNER FROM THE BAKESHOP.

## QUESTION 12

ARE THEY EXPENSIVE?

A. NO, IT ISN'T.

B. I DON'T THINK SO.

C. YES, IT IS EXPENSIVE.

## QUESTION 13

COULD I SPEAK TO MR ADAMS, PLEASE?

A. MR. ADAMS WANTS TO SPEAK WITH YOU.

B. HOLD ON. I WILL TRANSFER YOU TO HIS OFFICE.

C. YES, KINDLY SPEAK WITH MR. ADAMS.

## QUESTION 14

SORRY, I DIDN'T CATCH YOUR NAME.

A. I'M ZYRON

B. HER NAME IS ELSA

C. LET ME SPELL HER NAME.

## QUESTION 15

COULD I LEAVE A MESSAGE?

A. THIS MESSAGE IS FOR YOU.

B. I LEFT AN HOUR AGO

C. SURE, PLEASE GO AHEAD.

## QUESTION 16

DO YOU HAVE MANY AVAILABLE IN THE WAREHOUSE?

A. IT IS AVAILABLE IN RED AND YELLOW.

B. WE HAVE ENOUGH SUPPLIES.

C. THE WAREHOUSE IS RIGHT IN FRONT OF THIS BUILDING.



## QUESTION 17

COULD I GET AN ESTIMATE BEFORE PLACING AN ORDER?

A. I ONLY NEED A ROUGH ESTIMATION.

B. YES, SHE'LL GIVE YOU THE FIGURE LATER.

C. YOUR ORDER HAS BEEN PLACED.

## QUESTION 18

DO YOU SHIP DOOR-TO-DOOR?

A. WE DO TOO.

B. WE WILL SHIP IT.

C. WE DO.

## QUESTION 19

WOULD YOU LIKE TO ADD ANYTHING, JENNIFER?

A. NO, YOU HAVE TACKLED THE MAIN POINTS WELL.

B. LET'S ADD THE NUMBERS

C. I ADDED A SPECIAL INGREDIENT IN IT

## QUESTION 20

CAN WE FIX THE NEXT MEETING, PLEASE?

A. NOT YET. WE HAVE TO WAIT FOR THE BOARD OF DIRECTORS

B. YES, I CAN FIX IT. NO SWEAT!

C. THE MEETING HAS ADJOURNED.