

# PART 6-A “Text Completion”

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English Teachers On Call

## **TOEIC WORKBOOK PART 6-A INSTRUCTION:**

**In Part 6 of TOIEC you will read passages of text, such as an article, a letter, a dorm and an email. In each reading there will be blanks to fill in. You will read possible choices for each blank. You should read the entire passage to make sure you choose the correct choice in context.**

To: Natalie Smith  
From: Nicholas Reed

Dear Natalie,

My first week working for the Vitrex Company has been very good. I 1. \_\_\_\_\_ my new job. Now, I need some thing for my office. Can you help me?

- a.) enjoyed
- b.) will enjoy
- c.) **am enjoying**
- d.) was enjoying

2. \_\_\_\_\_, there is a problem with the computer. It works very

- a.) **First**
- b.) Also
- c.) Then
- d.) Finally

3. \_\_\_\_\_, and it is difficult to get on the Internet. I think the computer doesn't have enough memory.

- a.) slow
- b.) slowly
- c.) slower
- d.) slowness

There is also a problem with the heating system in my office. The office is very cold early in the day, but 4. \_\_\_\_\_ the afternoon it is too hot. One last thing, my desk is very small.

- a.) at
- b.) in
- c.) of
- d.) on

I need a bigger desk. Can you get me one? Everything else is okay. Thank you for help, Natalie.

Sincerely,  
Nicholas Reed, Account Specialist

**ATTENTION ALL EMPLOYEES**

Our office is collecting money for the 6. \_\_\_\_\_  
of last week's.

a.) observers

**b.) victims**

c.) planners

d.) reporters

terrible floods. Many people in our city lost  
their homes and all their

7. \_\_\_\_\_

a.) possess

b.) possessed

c.) possessing

**d.) possessions**

in the floods.

We would like to send money to help them. If you wish to make a 8. \_\_\_\_\_, please bring a

- a.) cake
- b.) friend
- c.) salary
- d.) donation**

check or a cash to Mr. Shaw in Human Resources before 5:00 on Friday. We 9. \_\_\_\_\_ a check.

- a.) send
- b.) sent
- c.) will send**
- d.) might send

in the name of everyone in the office to the Flood Fund.

Are you looking for an economical car to rent?

Look no more!

Come to

Mr. Curtis Car Rental Agency

Why we pay more that you have to?

At Mr. Curtis' , we have 10. \_\_\_\_\_ prices in town.

- a.) low
- b.) lower
- c.) lowers
- d.) the lowest**

Why travel faster than you have to?

Mr. Curtis' has three convenient 11. \_\_\_\_\_.

- a.) cars
- b.) prices
- c.) locations**
- d.) schedules

We have offices at the airport, at the train station, and downtown on Main Street.

At Mr. Curtis' we 12. \_\_\_\_\_ to serve you with a friendly smile.

- a.) always ready are
- b.) always are ready
- c.) are always ready**
- d.) are ready always

Next time, you 13. \_\_\_\_\_ car from Mr. Curtis'.

- a.) rent**
- b.) rents
- c.) renting
- d.) will rent