

# PART 4-G “Short Talks”



English Teachers On Call

## **TOEIC WORKBOOK PART 4-G INSTRUCTION:**

**In Part 4 of TOIEC you will listen to a short talk. It might be an announcement, a radio advertisement, or a telephone recording. You will listen to the talk and read a few questions about it.**

Hey Aki this is Ricky. I've got good news! I closed the deal here in Tokyo early, so I can be back tomorrow in time to make the meeting with the clients from Seoul. I'm catching a red-eye flight back to Tokyo the only problem is, I will arrive early in the morning, and my wife has to use our car to take the kids to school and get to work. So I need a ride from the airport to my house, and then into the office so I can make the meeting at 9. Oh, I also need for Joshua to set up my power-point presentation and get it ready for the meeting. Could you please AJ ask if he could pick me up at the airport? I know he lives near there. I arrive on Flight 397 from Tokyo at 7 a.m. Thanks a lot Aki. If there are any problems, call me on my mobile phone. Otherwise I'll see you tomorrow morning.

1. Where is the speaker calling from?

- a.) Seoul
- b.) Atlanta
- c.) Tokyo
- d.) Cincinnati

2. What does Rick ask Aki to do?

- a.) call his wife
- b.) Talk to Aj
- c.) Meet him at the airport
- d.) Prepare a presentation

3. What should Aki do if there are problems?

- a.) Call Ricky on his mobile phone.
- b.) Page Ricky at the airport.
- c.) Postpone the meeting.
- d.) Consult with Joshua

Ok, if I could have your attention please. We have a new board member to formally introduce today. I say new because he's new to those of you sitting at this table, but not to many of you personally. John Clayton has been with the firm for almost 20 years now. He started as a hardware technician and worked his way up to senior manager, then systems director, and finally to his current position of vice president in charge of research and development. Since you're all familiar with John's work, I want to tell you a little about his personal life. John is married with three wonderful children, ages 12, 9 and 7. Last year, his 9-year-old, Luke, was diagnosed with Hodgkin's disease. This was of course terrible news for John and his wife Karen, but they have helped Luke battle the sickness, and he is doing very well. During this difficult period, John was able to do his job despite missing several weeks attending to his family. His election to our board of directors is a testament to his courage, perseverance, and high personal standards. John replaces Martin Lynch, who retired last November, and though those are big shoes to fill, I am confident that he is more than up to the task. But enough blather from me. John..

4. Where is this introduction most likely taking place?

- a.) In a board room
- b.) In an auditorium
- c.) At a university
- d.) At a hotel

5. What is the speaker mainly discussing?

- a.) John Clayton's work career
- b.) John Clayton's personal life
- c.) John Clayton's wife, Karen
- d.) John Clayton will speak

6. What will happen next?

- a.) The meeting will begin.
- b.) Board member will vote.
- c.) Martin Lynch will retire.
- d.) John Clayton will speak.

The motto for our new training and development program will be QVS. It stands for Quality, Value and Service. I want this motto to guide our training program every step of the way. Whatever specific skill we're learning, or whatever project we're working on, I want you to ask yourselves, "How will this result in higher-quality products, better value for our customers, and a speedier delivery?" I want the letters QVS to be imprinted on your brain. We will offer four special training classes this year. The first is called Leadership Style, and it's for everyone. The second is called Leading in a QVSWorld, and it's for those of you who head up our manufacturing plants. The third is Passport, for young workers whom management has identified as having high potential. And the fourth is Leading the Way, for our executives and senior leaders. These classes are designed to help fulfil our corporate objectives for this year: To focus our revenue growth, expand our global presence, drive our QVS management system, and build organizational capability. We want to create a culture where we are always learning and engaged in continuous improvement, and where we achieve our business objectives through disciplined thought, action, and collaboration in an entrepreneurial environment.



7. What is the main purpose of the talk?

- a.) To set business objectives.
- b.) To announce new classes.
- c.) To introduce a program.
- d.) To explain an acronym.

8. Who most likely is the speaker?

- a.) A salesperson
- b.) A company executives
- c.) A media celebrity
- d.) A business consultant

9. What is QVS?

- a.) The name of a company.
- b.) The corporate objective.
- c.) A training motto.
- d.) A secret project.



Hello, you've reached the City Science Centre, a fantastic place for family fun. We're located at 123 Jefferson Street, on the south end of City Centre Park. Our hours are 9 a.m. to 6 p.m. Monday through Thursday, 9 a.m. to 8 p.m. on Friday, 8 a.m. to 9 p.m. Saturday, and 8 a.m. to 5 p.m. on Sunday. Our current exhibit is called "Discovering Dinosaurs," and it will continue through the 15th. Admission prices are \$15 for adults, \$12 for children age 5-12 and \$6 for kids under five. The Science Centre also features an IMAX movie theatre and a elaterium for spectacular laser light shows. Admission for IMAX movies is \$8 Adult and \$5 for children age 12 and under. Laser shows are \$6 adults and \$4 for children 12 and under. For IMAX movies and show times, press 1. For laser light show times, press 2. To purchase a science centre annual pass, which gives you a great discount on regular admission plus free IMAX tickets, press 3?For all other inquiries, press 4. If you need driving directions or want more detailed information about "Discovering Dinosaurs" or a virtual tour of the science centre itself, please visit our web site: [www.scicenter.com](http://www.scicenter.com). Thank you for calling, and we hope to see you soon.

10. What is the main purpose of the message?

- a.) To provide information
- b.) To sell annual passes
- c.) To promote a new exhibit
- d.) To list admission prices

11. What should listeners do to find out movies show times?

- a.) Read the newspaper
- b.) Dial a different phone number
- c.) Leave a voice mail message
- d.) Push a button on their phone

12. Which of the following is NOT included on the web site?

- a.) Directions to the science centre
- b.) Detailed exhibit information
- c.) Times of laser light shows
- d.) A virtual tour of the centre