





TOEIC WORKBOOK PART 3-G INSTRUCTION:

In Part 3 of TOIEC you will listen to a short conversation between speakers. After the conversation, you will answer three questions about the dialogue. There will be four possible answers for each question. Typical questions include: WH- questions/How. You may also be aske to make an interference.

Mike:

Hey Lara, Merry Christmas! I haven't seen you since the last company party. What's new in the sales department?

Lara:

Hello there Mike. Merry Christmas to you too! I've been busy, mate. I just got back from Hong Kong, and after the holidays I leave again for Europe. The new TX3000 is selling like hot cakes. We can't seem to keep enough in stock. How are things in accounting.

Mike:

We've been hoping too, trying to get all the end-of-the-year sales figures done by next week. It looks like we're going to beat the industry analysts' fourth-quarter estimates by about 15 percent.

Lara:

That's wonderful news, of course. But frankly, I could do with a bit of a rest. I hope things either cool down or we make some new hires. I've hardly had time to do Christmas shopping for my family...But anyway.. cheers!

English Teachers On Call



- 1.) Where is the conversation probably taking place?
 - a.) In the accounting department
 - b.) At a restaurant
 - c.) At a Christmas party
 - d.) At Lara's house
- 2.) What positions does Lara hold?
 - a.) Accounting manager
 - b.) Industry analyst
 - c.) CEO
 - d.) Sales representative
- 3.) What will Lara and Mike do next?
 - a.) Go Christmas shopping
 - b.) Drink a toast
 - c.) Travel to Singapore
 - d.) Hire new people



Ms. Heinz:

Good morning, Mr. Brown. David Smith rang this morning, and he wants to reschedule his meeting with your from this afternoon to 8 am tomorrow morning. Also, Ms. Lopez from Misty Group faxed a contract proposal. It's on your desk. She'd appreciate a response by Tuesday, if possible.

Mr. Brown:

Morning, Ms. Heinz. Yes, go ahead and move Smith meeting to tomorrow, the Rob Galore and ask if he has time for a conference call this afternoon, say about 2. If he doesn't, let's aim for late tomorrow morning.

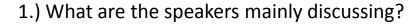
Ms. Heinz:

Very good sir. Also, don't forget you have a noon luncheon today at the Rotary Club.

Mr. Brown:

Thank you. That's reminds me, could you please phone Ilumina Dry Cleaners and have them deliver my blue knit suit by 11:30? I'd like to wear that to lunch.







- a.) Changing an appointment
- b.) A proposed contract
- c.) Mr. Brown's schedule
- d.) A lunch menu
- 2.) What is Ms. Heinz's position?
 - a.) Administrator
 - b.) Caterer
 - c.) Dry Cleaner
 - d.)Secretary
- 3.) What will Mr. Brown do at noon?
 - c.) Meet with Ms. Lopez
 d.) Call Paul Frazier

Speaker 1: Oh no. The phone company dropped my call again, right in the middle of the conversation! I'm fed up with Z-mobile.

Speaker 2: I use Rewired. I hardly ever get dropped, and long distance calls in the Us and Canada are free. Plus, I can choose four of friends to talk with each month as long as I like.

Speaker 1: Really? You get unlimited minutes with four people? How much do you pay each month?

Speaker 2: I pay a flat fee for \$70 for up to 700 minutes, but you can choose pay-as-you-go plans too. I really like Rewired. You should check it out.



- 1. What are the speakers mainly discussing?
 - a.) Dropped calls
 - b.) Cell-phone companies
 - c.) Long distance
 - d.)Types of phones
- 2. What problem does the first speaker have?
 - a.) He dropped his phone.
 - b.) He paid too much money.
 - c.) His calls got cut off.
 - d.) His minutes were limited.
- 3. How does the second speaker suggest solving the problem?
 - a.) By getting unlimited minutes.
 - b.) By considering a new cell-phone carrier.
 - c.) By buying a new cell phone.
 - d.) By redialing a phone number.



Speaker1:

Hey Mark, what's the policy for vacation request? I'd like to take time off in June, when kids are out of school.

Speaker 2:

You and everyone else. You've got to submit a form to Human Resources. It's first come, first serve, based on seniority.

Speaker1:

I see. My chances wouldn't be very good, would they? Maybe I should try for February, when the kids have mid-winter break.



- 1. Who most likely are the speakers?
 - a.) Colleagues
 - b.) Classmates
 - c.) Strangers
 - d.)Neighbours
- 2. What is the first speaker planning to do?
 - a.) Look for a job.
 - b.) Work overtime
 - c.) Go back to school
 - d.)Take a vacation
- 3. What does the second speaker say about vacation request?
 - a.) They must be submitted by July.
 - b.) The woman doesn't have a good chance.
 - c.) Senior employees get first choice.
 - d.) First-year employees do not get vacations.

