

# PART 3-C “Short Conversation”

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English Teachers On Call

## TOEIC WORKBOOK PART 3-C INSTRUCTION:

In Part 3 of TOIEC you will listen to a short conversation between speakers. After the conversation , you will answer three questions about the dialogue. There will be four possible answers for each question. Typical questions include: WH- questions/How. You may also be aske to make an interference.

Marie: Wow, Shell! That's quite a stack of books. It looks like you're studying for an exam.

Shell: Oh I'm studying, but not for an exam. I've been doing some research at the company library for a report on psychological investing. Did you know that some firms use psychology research to develop products like personality tests and employee performance evaluations? They believe it gives them an edge in hiring quality workers and ensuring top-notch performance.

Marie: Oh yeah, I've heard about that. It's called psychometrics. I minored in psychology before I got into stock analysis.

Shell: Really? Could you do me a favour then? Would you please review my first draft? Mr. Spencer wants this report tomorrow, and I'd appreciate it greatly if you'd provide some feedback. If you could, I'll treat you to an early dinner at the Chinese restaurant around the corner.

#### Question 1 (1-3)

1. What project is Shell working for?
  - a.) A news paper article
  - b.) A performance evaluation
  - c.) A research report**
  - d.) A first draft
  
2. Where do Marie and Shell probably work?
  - a.) At a library
  - b.) At an investment firm**
  - c.) At a restaurant
  - d.) At a university
  
3. Why is Shell asking for Marie's assistance?
  - a.) She used to be a psychologist.
  - b.) She wrote a book on the subject
  - d.) She studied the topic in university**
  - d.) She is a stock analyst

Man: I need to send an official letter to one of our clients. Do you know where we keep our letterhead?

Woman: I am not sure, but Bill probably knows. You should ask him.

Man: I would but he's out to lunch, and I really need to get this done soon.

Woman: Right. Well, I'll have a look in the supply cabinet. There might be some in there.

### Question 2 (1-3)

1. What does the man ask the woman?

- a.) **Where stationary is kept**
- b.) Where Bill's desk is
- c.) How to write a letter
- d.) Who Bill is

2. Who is the man going to write?

- a.) Bill
- b.) The boss
- c.) **A customer**
- d.) A friend

3. Where will the woman go next?

- a.) The supply closet
- b.) To find Bill
- c.) Back to her desk
- d.) **To eat lunch**

Man: Don't you think we should have the meeting on Tuesday?

Woman: Why what's wrong with Wednesday?

Man: Well, if you do it on Wednesday then it gives us only two days to get everything ready for the presentation on Friday.

Woman: Why? Do you think you need more than two days to implement any changes.

Man: Well, I'd rather be safe than sorry.

### Question 3 (1-3)

1. When is the presentation?

- a.) Tuesday
- b.) Wednesday
- c.) Thursday
- d.) Friday**

2. What does the man want to do?

- a.) Move the meeting back a day
- b.) Keep the meeting the same
- c.) Move the meeting up a day**
- d.) Cancel the meeting

3. What does the man worry about?

- a.) Not having enough time to prepare**
- b.) People not showing
- c.) Having to stay late on Tuesday