

Advanced Grammar in Use

A self-study reference and practice book
for advanced learners of English

Third Edition

with answers and CD-ROM

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University Printing House, Cambridge CB2 8BS, United Kingdom

Cambridge University Press is part of the University of Cambridge.

It furthers the University's mission by disseminating knowledge in the pursuit of education, learning and research at the highest international levels of excellence.

www.cambridge.org

Information on this title: www.cambridge.org/9781107699892

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First published 1999

Second edition 2005

Third edition first published 2013

Reprinted 2013

Printed in Singapore by Markono Print Media Pte Ltd

A catalogue record for this publication is available from the British Library

ISBN 978-1-107-69989-2 Paperback with answers and CD-ROM for Windows XP, Vista or 7 and Mac OSX 10.6, 10.7

ISBN 978-1-107-69738-6 Paperback with answers

ISBN 978-1-107-61378-2 Paperback without answers

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Thanks

I would like to thank all those who worked with me on the first two editions of *Advanced Grammar in Use*, in particular Jeanne McCarten and Alison Sharpe for their encouragement. Thanks also to my former colleagues and students in the English for International Students Unit at the University of Birmingham for their help and interest.

For this third edition I am grateful to Colin McIntosh, Nora McDonald, Annabel Marriott, Sabina Sahni, Kevin Doherty, Andy George, Claire Cole and Janet Weller. Claire and Janet in particular have given me tremendous support in preparing the book and the accompanying CDROM.

Thanks to Sophie Joyce, Sandy Nichols, Katie Mac, Ian Mitchell and David Whamond for the illustrations and to Kamae Design for their work on the finished product. I would also like to thank Cambridge University Press for allowing me access to the Cambridge International Corpus.

Many students and teachers sent me comments on the 2nd edition, and these have been very helpful in writing this new edition. Thank you all for taking the trouble to contact me.

Finally, my thanks, as ever, to Suzanne, David and Ann.

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To the student

Who the book is for

Advanced Grammar in Use is for advanced students of English. It was written mainly as a self-study book, but might also be used in class with a teacher.

How the book is organised

There are 100 units in the book, each looking at a particular area of grammar. Some sections within each unit focus on the particular use of a grammatical pattern, such as *will be + -ing* (as in *will be travelling*); others explore grammatical contrasts, such as whether to use *would* or *used to* in reporting past events, or when we use *except* or *except for*. The 100 units are grouped under a number of headings such as *Tenses* and *The future*, and you can find details of this in the *Contents*. Each unit consists of two pages. On the left-hand page are explanations and examples; on the right-hand page are practice exercises. The letters next to each exercise show you which section(s) of the left-hand page you need to understand to do that exercise.

At the back of the book you will find a number of further sections.

- Appendices* (pages 202 and 204) Two appendices provide further information about irregular verbs and passive verb forms.
- Glossary* (page 205) Although terms to describe grammar have been kept to a minimum, some have been included, and you can find explanations of these terms in the *Glossary*.
- Study planner* (page 210) You can use the *Study planner* to help you decide which units you should study, or which parts of the *Grammar reminder* you should read first.
- Grammar reminder* (page 222) This presents examples and explanations of areas of grammar that you are likely to have studied already at earlier stages of learning English. References on the left-hand page of each unit point you to the sections of the *Grammar reminder* relevant to that unit. Read these sections to refresh your understanding before you start work on the more advanced grammar points in the unit.
- Additional exercises* (page 240) If you want further practice of grammar points, follow the references at the bottom of the right-hand page of a unit. These will tell you which of the *Additional exercises* to do next.
- Keys* (pages 251, 277 and 278) You can check your answers to the practice exercises, *Study planner* and *Additional exercises* in the keys. You will also find comments on some of the answers.
- Indexes* (pages 281 and 287) Use the *Indexes* to help you find the grammar or vocabulary you need.

How to use the book

It is not necessary to work through the units in order. If you know which grammar points you have difficulty with, go straight to the units that deal with them, using the *Contents* or *Indexes* to help you find the relevant unit. When you have found a unit to study, read through any related material in the *Grammar reminder* before you begin.

You can use the units in a number of ways. You might study the explanations and examples first, do the exercises on the opposite page, check your answers in the *Key to Exercises*, and then look again at the explanations if you made any mistakes. If you just want to practise an area of grammar you think you already know, you could do the exercises first and then study the explanations for any you got wrong. You might of course simply use the book as a reference book without doing the exercises.

Corpus information

A corpus is a large collection of texts stored on a computer. In writing *Advanced Grammar in Use* we have worked with the Cambridge International Corpus (CIC), a multi-million word collection of real speech and writing, and the Cambridge Learner Corpus, a collection of exam answers written by students. From these corpora we can learn more about language in use, and about the common errors made by learners. Using this information, we can be sure that the grammar explanations and examples in the book reflect real language, and we can focus on problem areas for learners. We have also used the CIC to produce word boxes, listing the most common words found in particular grammar patterns.

To the teacher

Advanced Grammar in Use was written as a self-study grammar book but teachers might also find it useful for supplementing or supporting their classroom teaching. The book will probably be most useful for advanced level students for reference and practice.

No attempt has been made to order the units according to level of difficulty. Instead, you should select units as they are relevant to the syllabus that you are following with your students, or as particular difficulties arise, rather than working through from beginning to end. Alternatively, you could ask students to do the multiple-choice test in the *Study planner* (page 210) and focus on units that deal with areas of grammar where students are least successful.

Don't forget to point students to the *Grammar reminder* (page 222). This is a reference-only section which presents basic knowledge on a number of areas of grammar. It will be useful for students to read through a section before moving on to the more advanced material in the units. At the beginning of each section of the *Grammar reminder* you will find information about the unit(s) it relates to.

There are many ways in which you can use the book with a class. You might, for example, present the explanations on the left-hand page of a unit, and use the exercises for classroom practice. Alternatively, you might want to begin with the exercises and refer to the left-hand page only when students are having problems. You could also set particular units or groups of units (such as those on *Articles* or *Nouns*) for self-study if individual students are having difficulties. Another possibility might be to develop your own classroom-based activities around the explanations on the left-hand page of a unit, and then set the exercises as consolidation material for self-study. When students need further practice of grammar points from a number of different units, refer them to the *Additional exercises* (page 240). References at the bottom of the right-hand pages show where the relevant *Additional exercises* can be found.

An edition of *Advanced Grammar in Use* without the answers is also available, and some teachers might prefer to use it with their students.

The third edition of *Advanced Grammar in Use* has the same comprehensive grammar coverage as previous editions, but many of its exercises have been revised and its layout made more user-friendly.

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