

**Business English
Useful Expression
BBE04**



**Where to?
I want to go to the convention center.**

1. Pronunciation

The sound of AYas in fry, why, sky, my

Pronounce these words in pairs:

free-fry, me-my, sea-sigh, be-buy, tree-try

I tried to dye my tie.

2. Vocabulary

1. make a mistake-(id) - Make an error.
2. convention -
3. trade fair -
4. convention center -

3. Reading

Hiro gets into a taxi.

The driver asks him where he wants to go.

Driver: Where to ?

Hiro : I want to go to the convention center..

Driver: Which one?

Hiro : Uh... the everyday center, I think...

Driver: The everyday Center?
 I`ve never heard of that.
 Hiro : The computer trade fair is there. Driver:
 Oh, I see. You want the Daley Center.
 that`s D-a-l-e-y.
 Hiro : I`m sorry. I made a mistake.
 Driver: No Problem. We all do.

Grammar Focus : Relative pronouns

relative pronoun	use	example
who	subject or object pronoun for people	I told you about the woman <i>who</i> lives next door.
which	subject or object pronoun for animals and things	Do you see the cat <i>which</i> is lying on the roof?
which	referring to a whole sentence	He couldn't read <i>which</i> surprised me.
whose	possession for people animals and things	Do you know the boy <i>whose</i> mother is a nurse?
whom	object pronoun for people, especially in non- defining relative clauses (in defining relative clauses we colloquially prefer <i>who</i>)	I was invited by the professor <i>whom</i> I met at the conference.
that	subject or object pronoun for people, animals and things in defining relative clauses (<i>who</i> or <i>which</i> are also possible)	I don't like the table <i>that</i> stands in the kitchen.

1. The woman hair is long and curly is the new secretary, Mrs. Chan.

Answer: _____

2. Nearly all the proposals the committee put forward have been accepted.

Answer: _____

3. This is the book has become a bestseller in recent years.

Answer: _____

4. Graduates possess a strong academic background as well as good communication skills are favoured by employers.

Answer: _____

5. Mosquitoes are small two-winged insects can spread fatal diseases like malaria and dengue fever.

Answer: _____

Business Useful Expression

6. The government officials to we spoke last week were completely unaware of the urgency of the matter.

Answer: _____

7. That horrible incident occurred in 1967 I was still a baby.

Answer: _____

8. There's a football match on television tomorrow I think you shouldn't miss.

Answer: _____

9. The firm has decided to introduce a new round of pay cuts will doubtlessly be greeted with discontent and hostility.

Answer: _____

10. The new MP3 player is produced by Sony has many useful functions.

Answer: _____

B. Practice - Sentence Writing

Write original sentences using the grammar in this exercise.

1.

2.

3.

4.

5.

Answer Key

Please do not show the answer key to the student.

1. The woman **whose** hair is long and curly is the new secretary, Mrs. Chan.
2. Nearly all the proposals **that** the committee put forward have been accepted.
Nearly all the proposals **which** the committee put forward have been accepted. Nearly all the proposals the committee put forward have been accepted.
3. This is the book **that** has become a bestseller in recent years. This is the book **which** has become a bestseller in recent years.
4. Graduates **who** possess a strong academic background as well as good communication skills are favoured by employers.
Graduates **that** possess a strong academic background as well as good communication skills are favoured by employers.
5. Mosquitoes, **which** are small two-winged insects, can spread fatal diseases like malaria and dengue fever.
6. The government officials **to whom** we spoke last week were completely unaware of the urgency of the matter.
7. That horrible incident occurred in 1967, **when** I was still a baby.
8. There's a football match on television tomorrow **that** I think you shouldn't miss.
There's a football match on television tomorrow **which** I think you shouldn't miss.
There's a football match on television tomorrow I think you shouldn't miss.
9. The firm has decided to introduce a new round of pay cuts, **which** will doubtlessly be greeted with discontent and hostility.
10. The new MP3 player **that** is produced by Sony has many useful functions.
The new MP3 player **which** is produced by Sony has many useful functions.
The new MP3 player, **which** is produced by Sony, has many useful functions.